

Minutes
West Bloomfield Township Public Library
Board of Trustees Meeting
April 13, 2011

Present: Bordman, Kravetz, Holtz, Macon, Meyer, Osthaus, Bohrer

Absent: None

Call to Order

President Macon called the meeting to order at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 13, 2011 MEETING WITH THE ADDITION OF APPROVAL OF 457(B) GOVERNMENTAL EMPLOYEE INVESTMENT PLAN RESTATEMENT.

Moved: Kravetz; Second: Osthaus

Ayes: Kravetz, Osthaus, Bordman, Holtz, Macon, Meyer

Nays: None

MOTION CARRIED.

Correspondence

A letter was received from Nancy Robertson, State Librarian, congratulating our Library for achieving re-certification at the essential level of the Library of Michigan's Quality Services Audit Checklist.

Approval of Minutes

MOVE TO APPROVE THE MINUTES FOR THE MARCH 23, 2011 MEETING.

Moved: Osthause; Second: Bordman
Ayes: Osthause, Bordman, Kravetz, Macon, Meyer
Nays: None
Abstain: Holtz

MOTION CARRIED.

Financial Report

The March 2011 financial statements were accepted.

Director's Report

Director Bohrer reported on the following:

- The Friends of the Library has earmarked \$44,100 in this fiscal year in support of materials, programs, and furniture for our Library.
- The Michigan Library Association's April 5, 2011 legislative briefing.
- Issues that need to be addressed based on an annual review conducted by the West Bloomfield Township Fire Department, including the hallway in the basement and two areas within the Main Library where a few fire sprinklers are obstructed.
- StoryCorps is visiting our Library on Friday, April 15 through Sunday, April 17 to interview 18 residents. This visit is the result of our Library receiving the 2010 National Medal.

The Director's report was accepted.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$123,074.88 FOR FISCAL YEAR 2010-2011 AND RATIFY EXPENSES INCURRED SINCE MARCH 23, 2011, IN THE AMOUNT OF \$77,465.54.

Moved: Osthaus; Second: Bordman
Ayes: Osthaus, Bordman, Kravetz, Holtz, Macon, Meyer
Nays: None

MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$221,743.39 FOR FISCAL YEAR 2011-2012 AND RATIFY EXPENSES INCURRED SINCE MARCH 23, 2011 IN THE AMOUNT OF \$847,300.05.

Moved: Osthaus; Second: Holtz
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

Japanese Delegation Visit

Director Bohrer reported on plans for the Japanese delegation visit to be held on April 27, 2011 at the Main Library. The reception for the community members and delegation will be held from 9:30 – 10:30 a.m. The delegation will tour both facilities and other sights of interest in West Bloomfield. Japanese parents will be touring the delegation around Green Elementary School. The County Commissioners, State Senator/State Representatives, and Township Board are preparing proclamations. The Governor is sending a letter of welcome. A proclamation was provided to the Board for their review.

MOTION:

MOVE TO APPROVE THE PROCLAMATION FOR THE JAPANESE DELEGATION ON APRIL 27, 2011.

Moved: Kravetz; Second: Holtz

Ayes: Kravetz, Holtz, Bordman, Macon, Meyer, Osthaus

Nays: None

MOTION CARRIED.

Fiscal Year 2010-211 Accomplishment Reports

The Board reviewed and accepted the Strategic Plan Accomplishments Report and the Marketing Plan Accomplishments Report.

Revision to the Reciprocal Borrowing Circulation Services Policy

The Board reviewed the circulation policy revision presented by Director Bohrer.

MOTION:

SINCE THE TROY PUBLIC LIBRARY IS CLOSING ON MAY 1, 2011, MOVE TO ELIMINATE THE TROY PUBLIC LIBRARY AS AN ELIGIBLE LIBRARY FOR RECIPROCAL BORROWING PRIVILEGES FROM CIRCULATION POLICY #4—RECIPROCAL BORROWING ARRANGMENTS.

Moved: Osthaus; Second: Bordman

Ayes: Osthaus, Bordman, Kravetz, Holtz, Macon, Meyer

Nays: None

MOTION CARRIED.

Approval of 457(b) Governmental Employee Investment Plan Restatement

Director Bohrer reviewed the restatement of the 457(b) voluntary employee investment plan. The reinstatement includes all mandatory federal regulation changes.

MOTION:

MOVE TO ACCEPT THE RESTATED 457(B) GOVERNMENTAL PLAN DOCUMENT PROVIDED BY NATIONWIDE RETIREMENT SOLUTIONS AS THE WEST BLOOMFIELD TOWNSHIP PUBLIC LIBRARY'S RESTATED VOLUNTARY 457(B) GOVERNMENT

EMPLOYEE INVESTMENT PLAN AND AUTHORIZE DIRECTOR BOHRER TO SIGN AND RETURN THE PLAN SPONSOR SIGNATURE PAGE.

Moved: Holtz; Second: Osthaus
Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:20 p.m.

Carol Kravetz, Secretary