

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting
January 13, 2010

Present: Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus, Bohrer

Call to Order

President Bordman called the meeting to order at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE JANUARY 13, 2010 MEETING.

Moved: Kravetz; Second: Macon

Ayes: Kravetz, Macon, Bordman, Holtz, Meyer, Osthaus

Nays: None

MOTION CARRIED.

Public Comment

Ken Macon reported that the Friends of the Library will hold their winter booksale on February 6-7, 2010 at the Main Library. Preview night for members of the Friends of the Library will be held on February 5, 2010.

Correspondence

- A letter was received from Cheryl Napsha, Westland Library Director, thanking Clara Bohrer and Jill Bickford for information and assistance in helping her develop a quality youth services department with her library.
- A letter was received from Laura Mancini, Oakland County Library Director, updating the Library Board on the status of the Adams-Pratt Law Library.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE DECEMBER 9, 2009 MEETING.

Moved: Macon; Second: Kravetz
Ayes: Macon, Kravetz, Holtz, Meyer, Bordman
Nays: None
Abstain: Osthaus

MOTION CARRIED.

Financial Report

The December 2009 financial report was accepted.

Director's Report

Director Bohrer reported on:

- A meeting was held with two representatives from Keego Harbor and Director Bohrer on January 4, 2010 regarding the library services contract. Keego Harbor is looking at ways to lower their operating costs, which is why the library services contract is being reviewed. Bohrer provided circulation usage statistics for the past 3 ¾ years, which reflected a continued increase. Usage by Keego Harbor residents is up 53% in the first three quarters of this fiscal year (FY 09-10) over the same period last fiscal year (FY 08-09). Bohrer informed the representatives that any change to the current library services contract must be approved by the

Library Board. The Keego Harbor Council is considering putting a millage increase on the ballot for library services.

- The Library, as part of the Metro Net Consortium, has successfully moved to a new internet service provider with no interruption in service to users. Our Library's bandwidth has doubled and our monthly cost lowered by 40%.
- Since the last Board meeting, the library privileges of an individual were suspended for a three month period due to disruptive behavior at the Main Library. In addition, five warning letters were issued.
- Bohrer provided budget and usage information to the *Spinal Column* newspaper for a feature article on how the declining property tax revenue is impacting area public libraries.
- Bohrer reviewed the Michigan Library Association's recent legislative activities, including analysis of the private investment infrastructure funding bill, which has a tax capture mechanism buried within. While MLA continues to lobby to curb state aid funding reductions, the loss of additional state aid to public libraries will probably be proposed in the State's next budget.
- Department quarterly reports were reviewed.

The Director's Report was accepted.

Accounts Payable

MOTION:

MOVE TO PAY ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$181,419.82 AND RATIFY EXPENSES INCURRED SINCE DECEMBER 9, 2009 IN THE AMOUNT OF \$176,635.07.

Moved: Holtz; Second: Osthaus
Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

Award Bid for Furniture Cleaning

The Board reviewed the bids received for furniture cleaning, as well as the staff recommendation. Furniture is cleaned three times a year at the Main Library and two

times a year at the Westacres Branch. The request for bid proposal was advertised in the Oakland Press and packets were distributed to vendors on our bid list.

MOTION:

MOVE TO AWARD THE BID FOR FURNITURE CLEANING AT BOTH FACILITIES FOR THE UPCOMING FISCAL YEAR TO DALTON COMMERCIAL CLEANING CORPORATION AT A COST OF \$4,683.00.

Moved: Holtz; Second: Osthaus
Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:15 p.m.

Carol Kravetz, Secretary