

Minutes
West Bloomfield Township Public Library
Board of Trustees Meeting
April 11, 2012

Present: Bordman, Kravetz, Holtz, Macon, Meyer, Osthaus, Bohrer
Penny Dombrowski, Wells Fargo Institutional Retirement and Trust

Absent: None

Call to Order

President Macon called the meeting to order at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 11, 2012 MEETING.

Moved: Kravetz

Second: Holtz

Ayes: Kravetz, Holtz, Bordman, Macon, Meyer, Osthaus

Nays: None

MOTION CARRIED.

Investment Review of Defined Contribution (414b) Plan

Penny Dombrowski, a representative from Wells Fargo Institutional Retirement and Trust, reviewed the performance of the funds in the Library's defined contribution plan against established investment policy criteria. Ms. Dombrowski suggested changes to two out of the twenty funds available. The suggestions were to drop Franklin Balance Sheet Investment A and add in its place American Century Mid Cap Value A and to drop Invesco Van Kampen Equity and Income A and add in its place Janus Balance T. The change would take about 45 days to complete.

**MOTION:
MOVE TO APPROVE DROPPING FRANKLIN BLANCE SHEET INVESTMENT
A AND INVESCO VAN KAMPEN EQUITY AND INCOME A FUNDS AND
REPLACE WITH AMERICAN CENTURY MID CAP VALUE A AND JANUS
BALANCE T FUNDS RESPECTIVELY.**

Moved: Osthaus
Second: Holtz
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

Director Bohrer reported that another round of education sessions will be conducted for the staff participating in the retirement plan.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MARCH 21, 2012 MEETING.

Moved: Kravetz
Second: Osthaus
Ayes: Kravetz, Osthaus, Macon, Meyer
Nays: None
Abstain: Bordman, Holtz

MOTION CARRIED.

Financial Report

The March 2012 financial report was received.

Director's Report

Director Bohrer reported on the following:

- Delinquent taxes fell short of being fully collected by just under \$16,000. In addition, another \$29,403 in property taxes was rebated in April 2012.
- The Friends of the Library's annual meeting is being held on Thursday, May 24, 2012 at 11:30 a.m.
- Director Bohrer attended a meeting on April 11, 2012 with the Township assessor and senior planner to discuss the concept of a Corridor Improvement Authority (CIA) for Orchard Lake Road between 14 and 15 Mile Roads. The director of Parks and Recreation was also present.
- The Library's submission for the Michigan Week's "hidden treasure honor roll" is Clare Hoffman, a volunteer at the Westacres Branch. The event is being held at Pine Lake Country Club on May 18, 2012 at 7:15 a.m.
- The department quarterly reports were submitted as an information item to the Board.
- The Pew Research Center conducted a study on the reading habits of Americans, which indicated there is a rise in e-Reading.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR FISCAL YEAR 2011-2012 IN THE AMOUNT OF \$134,078.97 AND RATIFY EXPENSES INCURRED SINCE MARCH 21, 2012 IN THE AMOUNT OF \$110,576.80.

Moved: Osthau

Second: Kravetz

Ayes: Osthau, Kravetz, Bordman, Holtz, Macon, Meyer

Nays: None

MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR FISCAL YEAR 2012-2013 IN THE AMOUNT OF \$209,926.29 AND RATIFY EXPENSES INCURRED SINCE APRIL 1, 2012 IN THE AMOUNT OF \$814,860.00.

Moved: Osthaus
Second: Holtz
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

FY 11-12 Strategic Plan Accomplishments

The Board reviewed the accomplishments made towards the Library's strategic plan during the fiscal year and accepted the report.

Proclamation Honoring Wesley Berry, Jr.

Trustee Kravetz presented a draft proclamation honoring West Bloomfield resident Wesley Berry, Jr. The Optimist Club of West Bloomfield asked the Library Board for a proclamation, since Mr. Berry is being honored at the 2012 West Bloomfield Hero dinner on May 3, 2012 sponsored by the Club. It was suggested that reference to the weekly donation of a floral arrangement to the Main Library be added to the proclamation.

MOTION:

MOVE THE FOLLOWING:

WHEREAS, THE TRUE WEALTH OF ANY COMMUNITY CAN BEST BE MEASURED BY THE CEASELESS COMMITMENT OF ITS RESIDENTS AND LOCAL BUSINESSES TO CONTRIBUTE TO THE DEVELOPMENT OF THE COMMUNITIES IN WHICH THEY LIVE AND CONDUCT THEIR BUSINESS, SUCH AS WESLEY BERRY, JR.; AND

WHEREAS, "A ROSE BY ANY OTHER NAME" MUST SURELY BE A BERRY AS 240,000 ROSES OVER THE PAST TEN YEARS WILL ATTEST TO. THAT IS THE NUMBER OF ROSES THAT WESLEY BERRY HAS DISTRIBUTED FREE OF CHARGE TO THE COMMUNITIES SERVED BY THE WESLEY BERRY FLORISTS. TWICE EACH YEAR ON MARTIN LUTHER KING JR. DAY IN JANUARY AND GOOD NEIGHBOR DAY IN SEPTEMBER WESLEY BERRY GIFTS A DOZEN ROSES TO ANYONE COMING INTO THEIR FIVE LOCATIONS, ASKING ONLY THAT ELEVEN OF THE ROSES BE PASSED ALONG TO OTHER INDIVIDUALS IN AN EFFORT TO PROMOTE FRIENDSHIP AND BROTHERHOOD; AND

WHEREAS, MOTHER'S DAY OFFERS ANOTHER OPPORTUNITY TO FURTHER GIFT THE COMMUNITY BY PROMOTING AN ESSAY CONTEST GIVING TEN FINALISTS A CERTIFICATE FOR MOTHER'S DAY FLOWERS, AND THE WINNING ESSAYIST \$1,000, AN ARRANGEMENT FOR MOTHER'S DAY AND A DOZEN FREE ROSES EACH WEEK FOR A YEAR; AND

WHEREAS, WESLEY BERRY, JR. IS FURTHER INVOLVED IN THE COMMUNITY SUPPORTING NUMEROUS CHARITIES AND EVENTS, SERVICE CLUBS AND PROVIDING ANNUAL DONATIONS; AND MOST IMPORTANTLY, ENHANCING THE WEST BLOOMFIELD TOWNSHIP MAIN LIBRARY'S ENVIRONMENT WITH A BEAUTIFUL WEEKLY FLORAL ARRANGEMENT.

NOW THEREFORE WE, THE MEMBERS OF THE WEST BLOOMFIELD TOWNSHIP LIBRARY BOARD, THE STAFF AND THE DIRECTOR CLARA BOHRER, RENDER THANKS TO WESLEY BERRY JR., FOR HIS DEDICATED SERVICES TO OUR COMMUNITY.

Moved: Holtz

Second: Kravetz

Ayes: Holtz, Kravetz, Bordman, Macon, Meyer, Osthaus

Nays: None

MOTION CARRIED

Trustees Macon and Kravetz will present the proclamation to Mr. Berry at the dinner.

The meeting was adjourned at 8:45 p.m.

Carol Kravetz, Secretary