

**Minutes
For the Library Board Meeting of
April 9, 2014**

Present: Bordman, Kravetz, Holtz, Macon, Meyer, Bohrer

**Absent &
Excused:** Osthaus

Call to Order

The meeting was called to order by President Macon at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 9, 2014 MEETING.

Moved: Kravetz
Second: Holtz
Ayes: Kravetz, Holtz, Bordman, Macon, Meyer
Nays: None

MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MARCH 19, 2014 MEETING.

Moved: Holtz
Second: Kravetz
Ayes: Holtz, Kravetz, Bordman, Macon, Meyer

Nays: None
MOTION CARRIED.

Financial Reports

The March 2014 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- Quarterly department reports covering the period of January-March 2014.
- Updated performance appraisals, which also serves as basis for orientation checklists, for the following classifications: circulation clerk, circulation page, librarian (part-time), librarian II, librarian III and early childhood specialist.
- The Michigan Library Association March 2014 advocacy report.
- The Library's article in the upcoming summer issue of *West Bloomfield Today* will focus on summer reading and learning.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNT DUE IN THE AMOUNT OF \$224,578.51 RELATED TO 2013/2014 FISCAL YEAR.

Moved: Bordman
Second: Holtz
Ayes: Bordman, Holtz, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$144,561.28 AND RATIFY EXPENSES PAID SINCE MARCH 19, 2014 IN THE AMOUNT OF \$211,899.26.

Moved: Bordman
Second: Kravetz
Ayes: Bordman, Kravetz, Holtz, Macon, Meyer
Nays: None
MOTION CARRIED.

Approval of Revisions to Collection Development Policy

Bohrer reviewed the suggested revisions covering three administrative guidelines of the collection development policy relating to digital magazines and the addition of media formats.

MOTION:

MOVE TO APPROVE THE PROPOSED REVISIONS TO THE COLLECTION DEVELOPMENT POLICY.

Moved: Holtz
Second: Bordman
Ayes: Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

Strategic Plan Accomplishments

The Board reviewed the strategic plan accomplishments covering the 2013/2014 fiscal year. There was discussion of unfinished initiatives related to our ILS software capabilities. The Board expressed their appreciation for all the work accomplished which enhanced our service to the community.

The strategic plan accomplishments report for FY 2013/2014 was received.

Approval of Strategic Plan Initiatives for FY 2014/2015

Director Bohrer provided a review of the initiatives being proposed for the current fiscal year. The Board discussed some of the initiatives including those related to young adult services.

MOTION:

MOVE TO APPROVE THE FY 2014/2015 STRATEGIC PLAN INITIATIVES.

Moved: Kravetz
Second: Bordman
Ayes: Kravetz, Bordman, Holtz, Macon, Meyer
Nays: None
MOTION CARRIED.

The meeting was adjourned at 8:00 p.m.

Carol Kravetz, Secretary