

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**February 21, 2018**

**Present:** Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

**Absent:** None

**Call to Order**

President Kravetz called the meeting to order at 7:00 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE FEBRUARY 21, 2018 MEETING WITH THE ADDITION OF CHANGE IN MARCH BOARD MEETING DATE UNDER NEW BUSINESS.**

Moved: Holtz

Second: Eickemeyer

Ayes: Holtz, Eickemeyer, Foster, Kravetz, Macon, Meyer

Nays: None

**MOTION CARRIED.**

**Public Hearing on the 2018-2019 Fiscal Year Budget**

**MOTION:**

**MOVE TO OPEN THE PUBLIC HEARING ON THE 2018-2019 FISCAL YEAR BUDGET.**

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer

Nays: None

**MOTION CARRIED.**

Board Meeting Minutes  
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Since no one was present to ask questions or comment on the 2018-2019 budget, President Kravetz closed the public hearing.

### **Approval of the Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE JANUARY 10, 2018 MEETING.**

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer

Nays: None

**MOTION CARRIED.**

### **Financial Reports**

The January 2018 financial statements were received.

### **Director's Report**

Director Bohrer reported on the following:

- In the next fiscal year, the Library will receive \$13,000 from the Kline Family Foundation to fund a pilot project related to reading proficiency and family engagement, which fits in nicely with the Library's strategic initiatives.
- An individual's library privileges were suspended for six months due to a violation of the Library's Rules of Conduct.
- The quarterly department reports covering the period of October – November 2017 were made available.
- The monthly statistics are currently being developed into an infographic type presentation. An example was shared for input.
- Director Bohrer has been invited to serve as one of two Public Library Association representatives to the International Federation of Library Associations' President's Meeting and Workshops held in Barcelona, Spain in mid-March. The meeting will launch the Global Vision Report and participants will begin to develop concrete action plans on how to put the collective vision of the future into practice. PLA is expected to participate because of the Gates Foundation Global Legacy Grant they received.
- At their last meeting, the Friends of the Library reviewed several sculpture options for the Westacres Branch in memory of Alice Matonic. They are down to

two top choices. Staff will now determine which best fits into the space available at the Branch.

- There is currently a request before the Township for a proposed development to use a payment in lieu of taxes method rather than be on the ad valorem tax roll.
- Quotes were obtained for actuarial services and the firm with the low quote was contracted to review the medical post-retirement benefit to ensure it continues to be fully funded.

The Director's Report was received.

### **Accounts Payable**

**MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$312,701.12 AND RATIFY EXPENSES INCURRED SINCE JANUARY 10, 2018 IN THE AMOUNT OF \$177,831.72.**

Moved: Macon  
Second: Holtz  
Ayes: Macon, Holtz, Eickemeyer, Foster, Kravetz, Meyer  
Nays: None

**MOTION CARRIED.**

### **Approval of 2018-2019 Fiscal Year Budget**

It was noted that the budget was reviewed by the budget committee and the full board and a public hearing was held.

**MOTION:**

**MOVE TO APPROVE THE 2018-2019 FISCAL YEAR BUDGET.**

Moved: Holtz  
Second: Foster  
Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

**Site Location for Food Truck Tuesday**

The Board reviewed the information provided by the Township regarding the four options for the location of the food truck in order to provide requested input. The Board directed Bohrer to inform the Township that options 3 and 4 were acceptable. Option 1 and 2 were unacceptable, particularly option 1.

**Change in March Board Meeting Date**

**MOTION:**

**MOVE TO CHANGE THE MARCH BOARD MEETING DATE FROM MARCH 20, 2018 TO MARCH 14, 2018.**

Moved: Eickemeyer

Second: Foster

Ayes: Eickemeyer, Foster, Kravetz, Holtz, Macon Meyer

Nays: None

**MOTION CARRIED.**

The meeting was adjourned at 7:55 p.m.

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Carol Foster, Secretary