

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
April 10, 2019

Present: Foster, Kravetz, Holtz, Macon, Meyer, Bohrer

**Absent &
Excused:** Eickemeyer

Call to Order

President Holtz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 10, 2019 MEETING.

Moved: Kravetz
Second: Foster
Ayes: Kravetz, Foster, Holtz, Macon, Meyer
Nays: None
MOTION CARRIED.

Correspondence

- Invitations were received for the Michigan Week Breakfast to be held on May 10, 2019.
- Correspondence was received from Hiroshi Tani, Director of the Awaji City Libraries in Japan.
- Correspondence was received from Mika Nobuyasu, Librarian at the Tsuna Public Library in Japan.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MARCH 20, 2019 MEETING.

Moved: Macon
Second: Kravetz
Ayes: Macon, Kravetz, Foster, Holtz, Meyer
Nays: None
MOTION CARRIED.

Financial Reports

The March 2019 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- An individual's suspension of library privileges was extended for three months due to entering the facility while under suspension on March 13, 2019.
- The Library's audit is scheduled for the week of May 20, 2019.
- Diana Ehland, a support services volunteer at the Main Library, has been selected to receive the Library's "hidden treasure" award at the May 10, 2019 Michigan Week Breakfast.
- Departmental quarterly reports for the period covering January – March 2019.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$196,455.15 AND RATIFY EXPENSES INCURRED SINCE MARCH 20, 2019 IN THE AMOUNT OF \$3,671.32 FOR THE 2018-2019 FISCAL YEAR.

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Holtz, Kravetz, Meyer
Nays: None
MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$169,296.90 AND RATIFY EXPENSES INCURRED SINCE MARCH 20, 2019 IN THE AMOUNT OF \$84,786.27 FOR THE 2019-2020 FISCAL YEAR.

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Holtz, Kravetz, Meyer
Nays: None
MOTION CARRIED.

Report on Marketing Communication Plan Activities

The Board reviewed the marketing communication plan activities conducted during the 2018-2019 fiscal year.

The report was accepted.

Report on Strategic Plan Accomplishments

The Board reviewed the report on strategic plan accomplishments for the 2018-2019 fiscal year.

The report was accepted.

Request to Review Food Policy at Westacres Branch

The Board reviewed and discussed the request by a West Bloomfield resident to allow food at the Westacres Branch. Drinks with lids may be consumed throughout the Branch except at computer workstations. The small Branch doesn't have space available to be specifically designed for food consumption without compromising cleanliness. Individuals planning to spend long hours in the library have the ability to use our large Main facility, which does have space specifically designed for the consumption of food.

MOTION:

MOVE TO REAFFIRM THE LIBRARY'S RULES OF CONDUCT AS IT PERTAINS TO FOOD AND DRINK CONSUMPTION.

Moved: Kravetz
Second: Foster
Ayes: Kravetz, Foster, Holtz, Macon, Meyer
Nays: None

MOTION CARRIED.

Board Comments

Trustee Macon reported that a long-standing member of the Friends of the Library, Eileen Evans, passed away this past week. He plans to represent the Library at her memorial service.

The meeting was adjourned at 7:40 p.m.

Carol Foster, Secretary