

Libby Read eBooks on your smartphone or tablet

How to download the Libby app:

- To download the app for iPhone or iPad, go to the App Store, then search for Libby and tap <u>Get</u>
- To download the app for Android phones or tablets, go to the Play Store, then search for Libby and tap <u>Install</u>
- Follow the prompts and sign in with your West Bloomfield library card number

How to search for and check out books:

- At the bottom of the app, tap on the Library tab
- Use the search bar at the top to search for a book
- Or, scroll down on the Library tab to see popular books and books by genre

How to check out a book:

- Once you find a book you want to read, tap on Borrow
 - Note: If the book is checked out there will be a <u>Place Hold</u> button instead of <u>Borrow</u> tap <u>Place Hold</u> to be placed on the waiting list
- Choose a lending period for the book, then tap <u>Borrow</u> again
- The book will automatically open (OR, tap on <u>Shelf</u>, then on <u>Loans</u> to read)

How to renew a book:

- Tap on <u>Shelf</u>, then tap on <u>Loans</u>
- Find the book you'd like to renew and tap on Manage Loan
 - Note: You can renew books 3 days before the expiration date as long as there are no other holds.
- Tap <u>Renew Loan</u>, then <u>Renew</u>

How to return a book:

- Tap on <u>Shelf</u>, then tap on <u>Loans</u>
- Find the book you'd like to return and tap on Manage Loan
- Tap <u>Return Early</u>, then <u>Return</u>