

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting**  
**March 17, 2010**

**Present:** Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus, Bohrer

**Absent:** None

**Call to Order**

The meeting was called to order at 7:35 p.m. by President Bordman.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE MARCH 17, 2010 MEETING.**

Moved: Kravetz; Second: Osthaus  
Ayes: Kravetz, Osthaus, Bordman, Holtz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

**Correspondence**

- A letter was received from Hisayasu Haruna, Director of the Awaji City Higashiura Public Library, thanking our Library for the 10<sup>th</sup> Anniversary Sister Library commemorative plaque and expressing interest in future collaborative projects.
- Sixty-five letters were received from students at Green Elementary School in West Bloomfield thanking our Library for support of the West Bloomfield Schools Pine Tree reading program.

## **Approval of Minutes**

### **MOTION:**

### **MOVE TO APPROVE THE MINUTES FOR THE FEBRUARY 9, 2010 MEETING.**

Moved: Kravetz; Second: Macon  
Ayes: Kravetz, Macon, Bordman, Osthaus  
Nays: None  
Abstain: Holtz, Meyer

**MOTION CARRIED.**

## **Financial Report**

The February 2010 financial report was accepted.

## **Director's Report**

Director Bohrer reported on the following:

- The Governor's budget for fiscal year 2011 cuts state aid by only 2.5% or \$150,000 compared to the 17% and 40% cuts in the last two years. The Michigan Library Association continues to lobby for state aid. The Library of Michigan received a 20% budget cut.
- The Michigan Library Association's legislative agenda has two top priorities for the coming year: Advocate for the protection of \$6,000,000 in state aid to public libraries which supports MeL, MelCat and statewide resources sharing and for exemptions and opt-outs in tax capture legislation.
- A warning letter was issued to an individual for disruptive behavior at the Main Library on March 2, 2010, which is a violation of the Library's Rules of Conduct.
- The bond refinancing closing date was March 17, 2010 covering the last two years of payments. The refinancing will save approximately \$50,000.
- The Library has begun to develop videotaped online tutorials for all our computer classes which will be available on our Online Library. A class participant will have the option to repeat the workshop numerous times from home or a computer workstation within our facilities. The user would, however, have to validate West Bloomfield or contract community residency to obtain access by inputting a valid, up-to-date library card number. Classes now available include:

downloadable audio books basics, email basics, internet searching basics, and Microsoft Word basics.

- The *Everyone's Reading* community-wide reading event kicked off on February 1, 2010 featuring the legal thriller *Presumed Innocent* by Scott Turow. Our Library will only receive 118 tickets for his appearance, which will be distributed on a lottery type basis. A grant has been received for this program from the Michigan Center for the Book.
- A new partnership with Jewish Vocational Services has proven to be very beneficial in terms of our ability to provide programs, such as resume critiques and resume writing, to community members affected by the downturn in the economy.
- The Pine Tree reading appreciation program in the West Bloomfield Schools came to completion at the end of February. The deposit collection of books circulated a total of 15,000 times during the program. The final by-invitation reception was attended by 350 students. Dr. Kendra Hearn spoke at the reception on behalf of the school district thanking our Library for continued support of this valuable program.
- A Preschool Open House was held in the youth activity center at the Main Library on February 20, 2010 with sixteen area preschools and childcare facilities represented and an attendance of 250 people.
- The Library's tax-qualified retirement plan must be amended and restated in its entirety and submitted to the Internal Revenue Service on or before April 30, 2010. This topic will be an action item on the agenda for the next Board meeting.
- The "Friends Only" after-hours event is scheduled for April 23, 2010. The Friends are conducting a raffle as part of the event to raise funds for the Library.

The Director's Report was accepted.

## **Accounts Payable**

### **MOTION:**

**MOVE TO PAY ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$344,374.98 AND RATIFY EXPENSES INCURRED SINCE FEBRUARY 9, 2010 IN THE AMOUNT OF \$195,843.62.**

Moved: Holtz; Second: Osthaus  
Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

## **Approval of Fiscal Year 2010-2011 Budget**

The Board reviewed the third draft of the 2010-2011 budget for which a public hearing was held at 7:15 p.m. on March 17, 2010.

### **MOTION:**

**MOVE TO APPROVE THE FISCAL YEAR 2010-2011 BUDGET IN THE AMOUNT OF \$5,425,067.00.**

Moved: Osthaus; Second: Holtz  
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

## **Request for Reconsideration**

The Board reviewed and discussed all the information related to the request made by West Bloomfield resident Theresa Donovan to remove the book entitled *Swimsuit* by James Patterson from the Library's collection. The adhoc reconsideration committee comprised of two Board members, the adult services coordinator and the adult services librarian responsible for the fiction collection reviewed the request, read the entire book and recommended that the title remain in the adult services collection at both facilities.

### **MOTION:**

**MOVE TO RETAIN THE BOOK SWIMSUIT BY JAMES PATTERSON IN THE ADULT SERVICES COLLECTION AT BOTH FACILITIES.**

Moved: Holtz; Second: Kravetz  
Ayes: Holtz, Kravetz, Bordman, Macon, Meyer, Osthaus  
Nays: None

**MOTION CARRIED.**

The President will send a letter to Ms. Donovan confirming the Board's decision.

**Approval of Fiscal Year 2009-2010 Final Budget Adjustments**

**MOTION:**

**MOVE TO APPROVE THE 2009-2010 FINAL BUDGET ADJUSTMENTS.**

Moved: Kravetz; Second: Holtz

Ayes: Kravetz, Holtz, Bordman, Meyer, Macon, Osthaus

Nays: None

**MOTION CARRIED.**

The meeting was adjourned at 8:30 pm.

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Carol Kravetz, Secretary