

**Minutes**  
**West Bloomfield Township Public Library**  
**Board of Trustees Meeting**  
**July 14, 2010**

**Present:** Kravetz, Macon, Osthaus, Holtz, Bohrer

**Absent &**

**Excused:** Bordman, Meyer

**Call to Order**

Vice-President Osthaus called the meeting to order at 7:30 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA WITH THE ADDITION OF AN ITEM UNDER NEW BUSINESS—ESTABLISHMENT OF COMERICA BUSINESS MONEY MARKET ACCOUNT.**

Moved: Holtz; Second: Macon

Ayes: Holtz, Macon, Kravetz, Osthaus

Nays: None

**MOTION CARRIED.**

**Approval of Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE JUNE 16, 2010 MEETING.**

Moved: Holtz; Second: Kravetz

Ayes: Holtz, Kravetz, Macon, Osthaus

Nays: None  
**MOTION CARRIED.**

## **Financial Report**

The June 2010 financial report was accepted.

## **Director's Report**

Director Bohrer reported on the following:

- A special edition of the Library newsletter focusing only on the millage renewal request will be distributed the week of July 19, 2010. The Board reviewed the mock-up.
- The software that will restrict computer workstation access at the Westacres Branch to residents of West Bloomfield and contract communities will allow staff to provide guest access at a single stand-up station for emergency purposes. Residents of surrounding communities such as Commerce Township, Waterford, and White Lake Township will be required to use their home library for computer access.
- The Oakland Press presentation on the millage renewal went well. The paper will be supporting the millage renewal in the editorial section. The Spinal Column presentation is set for Friday, July 16, 2010.
- Bikes are again being stolen at both facilities. Police reports have been filed. The police did remove 4 individuals suspected of bike thefts from the Main Library on Wednesday, July 14, 2010.
- Department quarterly reports for the period of April 1 through June 30, 2010.

The Director's Report was accepted.

## **Accounts Payable**

**MOTION:**

**MOVE TO PAY ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$145,506.44 AND RATIFY EXPENSES INCURRED SINCE JUNE 16, 2010 IN THE AMOUNT OF \$163,487.25.**

Moved: Holtz; Second: Kravetz  
Ayes: Holtz, Kravetz, Macon, Osthaus  
Nays: None

**MOTION CARRIED.**

### **Change in Socially Responsible Fund Option for Defined Contribution Pension Plan**

Bohrer reported that the Neuberger Berman Socially Responsible Mutual Fund that was approved at the last Board meeting as a new fund addition will not be able to be added to the pension plan. The fund has been closed to new investors. Penny Dombrowski, Wells Fargo representative, recommends the Calvert Social Investment Equity A Fund as a substitute.

**MOTION:**

**MOVE TO SUBSTITUTE THE CALVERT SOCIAL INVESTMENT EQUITY A FUND FOR THE NEUBERGER BERMAN SOCIALLY RESPONSIBLE MUTUAL FUND.**

Moved: Kravetz; Second: Macon  
Ayes: Kravetz, Macon, Holtz, Osthaus  
Nays: None

**MOTION CARRIED.**

### **Date Change for September Meeting**

Bohrer reported that there is no conflict for the September meeting. The meeting can remain on Wednesday, September 15, 2010 at 7:30 p.m. at the Main Library.

### **Establishment of a Comerica Business Money Market Account**

Bohrer reported on a meeting with the Comerica bank representative. The bank's business money market account will earn better interest for our short term investments than the current JFund. The representative suggested establishing a business money market account.

**MOTION:**

**MOVE TO ESTABLISH A COMERICA BUSINESS MONEY MARKET ACCOUNT.**

Moved: Holtz; Second: Kravetz

Ayes: Holtz, Kravetz, Macon, Osthaus

Nays: None

**MOTION CARRIED.**

Bohrer provided the appropriate paperwork for signatures.

The meeting was adjourned at 7:55 p.m.

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Carol Kravetz, Secretary