

Minutes
West Bloomfield Township Public Library
Board of Trustees Meeting
September 21, 2011

Present: Kravetz, Macon, Meyer, Holtz, Bohrer

Absent &

Excused: Bordman, Osthaus

Call to Order

President Macon called the meeting to order at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE SEPTEMBER 21, 2011 MEETING.

Moved: Kravetz

Second: Holtz

Ayes: Kravetz, Holtz, Macon, Meyer

Nays: None

MOTION CARRIED.

Friends of the Library

President Macon reported on the Friends' Book Sale held on September 17-18, 2011 at the Main Library, which earned approximately \$7,600.00.

Correspondence

- A letter was received from Yasuhiko Kado, Mayor of Awaji City, Japan. A display on his delegation's visit to our Library is now available for public viewing at the Higashiura Library.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE AUGUST 10, 2011 MEETING.

Moved: Meyer
Second: Kravetz
Ayes: Meyer, Kravetz, Macon
Nays: None
Abstain: Holtz

MOTION CARRIED.

Financial Report

The August 2011 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- The Countryside Improvement Association donated a watercolor by local artist, Jeanne De Haan, which has been located in the adult services area of the Main Library.
- The traffic light's hours of operation at the civic center campus entrance has been changed to better coincide with our Library's hours of operation.
- The Detroit Museum Adventure Pass (MAP) program has ended. The program will return for a fifth and final year in late May, 2012 as a "virtual" program.
- Youth services coordinator, Jill Bickford, received recognition for an article she authored for the Association for Library Service to Children's official journal entitled *Children and Libraries*.

- The Michigan Court of Appeals ruled in favor of the Herrick District Library indicating that the Library of Michigan doesn't have an implied power to independently adopt rules to govern its distribution of state aid to public libraries and therefore lacks the authority to promulgate the challenged rules.
- The Library's annual report for 2010-2011 has been published.
- After a thorough review by staff of the technical issues involved, the Library will not participate in 3M's early adaptor program for their new eBook lending system.
- The Library has been invited to participate in the West Bloomfield School District's First Annual Family Fun Night on September 23, 2011 to be held at the high school.
- The Michigan Library Association opposes legislation recently introduced on Internet filtering, since existing legislation has been effective. The *Spinal Column* devoted their September 7-13, 2011 issue's editorial column to oppose the unnecessary legislation.
- The Michigan Library Association has prepared a position paper on the elimination of personal property tax and the negative impact on local library funding if not replaced with another source of revenue. Our Library would lose approximately \$120,000 in tax revenue.
- The Walled Lake Consolidated Schools will close Twin Beach and Maple elementary schools at the end of the current school year.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$188,099.66 AND RATIFY EXPENSES INCURRED SINCE AUGUST 10, 2011 IN THE AMOUNT OF \$231,407.35.

Moved: Holtz
 Second: Kravetz
 Ayes: Holtz, Kravetz, Macon, Meyer
 Nays: None

MOTION CARRIED.

Approval of Updates to Collection Development Policy

The administrative team reviewed the Collection Development Policy and provided suggestions for updating 9 of the 13 administrative guidelines. The most significant change is the removal of date qualifiers in the weeding process.

MOTION:

MOVE TO APPROVE THE UPDATES TO THE COLLECTION DEVELOPMENT POLICY AS PRESENTED.

Moved: Holtz
Second: Meyer
Ayes: Holtz, Meyer, Macon, Kravetz
Nays: None

MOTION CARRIED.

Approval of Updates to the Library Website Purpose Statement, Goals and Policy Guidelines

The Board reviewed the suggested revision to the website policy, which hadn't been updated since 2001. The "virtual branch" of the Library now has the capability to provide much more service than it did ten years ago.

MOTION:

MOVE TO APPROVE THE UPDATE TO THE WEBSITE PURPOSE STATEMENT, GOALS AND POLICY GUIDELINES AS PRESENTED.

Moved: Kravetz
Second: Holtz
Ayes: Kravetz, Holtz, Macon, Meyer
Nays: None

MOTION CARRIED.

Appointment to FY 2012-2013 Budget Committee

President Macon appointed Treasurer Osthaus and Deputy Treasurer/Secretary Bordman to serve along with him on the budget committee.

Civic Center Paving Project Update/Cost Allocation for Engineering Fees

Bohrer reported on an August 30, 2011 meeting held to discuss the civic center campus paving project. The Township received 3 engineering proposals for the project, with the low bid proposal having a not to exceed/lump sum fee of \$65,815. It was decided that the low bid proposal would be taken to our various Boards with engineering fees divided equally among the 4 entities.

MOTION:

MOVE TO APPROVE THE NOWAK AND FRAUS ENGINEERING FEE TO BE DIVIDED EQUALLY AMONG THE FOUR ENTITIES INVOLVED IN THE PAVING PROJECT.

Moved: Meyer
Second: Holtz
Ayes: Meyer, Holtz, Macon, Kravetz
Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:10 p.m.

Carol Kravetz, Secretary