

Minutes
West Bloomfield Township Public Library
Board of Trustees Meeting
November 9, 2011

Present: Bordman, Holtz, Kravetz, Macon, Meyer, Osthaus, Bohrer

Absent: None

Call to Order

President Macon called the meeting to order at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA WITH THE ADDITION OF ITEM 10B- PERSONAL PROPERTY TAX ELIMINATION AND MOVE ITEM 10A-AWARD BID FOR SNOW PLOWING SERVICES TO AFTER THE APPROVAL OF THE AGENDA.

Moved: Osthaus

Second: Holtz

Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Award Bid for Snow Plow Services

Branch managers Brenda Plizga and Steve Ketcham presented the analysis of the four bids received, as well as an award recommendation for snow plow services. A legal advertisement was placed in the October 9, 2011 edition of the Oakland Press. The

staff recommended the low bidder English Gardens, who has satisfactorily performed the service for the last three years.

MOTION:

MOVE TO AWARD THE BID FOR SNOW PLOW SERVICES FOR BOTH FACILITIES TO THE LOW BIDDER, ENGLISH GARDENS.

Moved: Holtz

Second: Osthaus

Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE OCTOBER 12, 2011 MEETING.

Moved: Kravetz

Second: Bordman

Ayes: Kravetz, Bordman, Holtz, Macon, Meyer

Nays: None

Abstain: Osthaus

MOTION CARRIED.

Financial Report

The October 2011 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- The Friends of the Library are sponsoring an exhibit, entitled *Solve-It Central*, from the Ann Arbor Children's Hands-On Museum in the youth activity center at the Main Library from December 12, 2011 through January 22, 2012.
- The after-hours Book Club event to be held on November 20, 2011 has been cancelled and will be re-scheduled at a later date.
- Demographic information available from the 2010 census is being made available to staff in a comparative chart format to foster discussion on program/service implications.
- The Friends of the Library are holding a fundraiser at the Lodge Restaurant in Keego Harbor on Monday, November 21, 2011.
- Time-Warner will no longer provide new DVD releases to libraries, Netflix and Redbox when made available in retail outlets. There will be a 28-day release delay, which will impact our user expectations.

In addition, Bohrer reported on the November 9, 2011 meeting held with all concerned parties regarding the civic center paving rehabilitation project. Representatives from Nowak & Fraus Engineers provided preliminary information on the results of soil borings. The poor quality of the land, as well as poor drainage throughout the site, contributes to the ongoing deterioration of the boulevard and parking lots. To improve the base material, the cost of the project may increase by 30-40%. The Library's main lot also has a problem with the pavement slope not meeting current ordinance. Our slope is in excess of 6% and the standard is 4%. There is consideration being given to pulverizing existing materials to use as a more reliable base material.

The staging of the project was also discussed, although no decision was made. The entire project will take 3 months and will considerably disrupt traffic/access to the site. It would be best if the work were done in June-August 2012. Board members expressed the need for significant advance notice to library users regarding the staging schedule.

The next meeting of the group is being scheduled for the end of November.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$201,829.26 AND RATIFY EXPENSES INCURRED SINCE OCTOBER 12, 2011 IN THE AMOUNT OF \$75,564.49.

Moved: Holtz
Second: Osthaus
Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

Personal Property Tax

The Board reviewed materials prepared by the Michigan Library Association, which is a member of the Replace Don't Erase Coalition, regarding the negative impact of the elimination of the personal property tax on libraries without a guaranteed revenue replacement.

MOTION:

MOVE TO SEND A LETTER TO STATE REPRESENTATIVE LISA BROWN AND STATE SENATOR MIKE KOWALL URGING THEM TO SUPPORT A GUARANTEED REVENUE REPLACEMENT STREAM IF THE PERSONAL PROPERTY TAX IS ELIMINATED.

Moved: Holtz
Second: Meyer
Ayes: Holtz, Meyer, Bordman Kravetz, Macon, Osthaus
Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:35 p.m.

Carol Kravetz, Secretary