

**Minutes  
West Bloomfield Township Public Library  
Board of Trustees Meeting  
January 9, 2013**

**Present:** Bordman, Holtz (arrived at 7:35 p.m.), Macon, Meyer, Osthaus, Bohrer

**Absent &  
Excused:** Kravetz

**Call to Order**

President Macon called the meeting to order at 7:30 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE JANUARY 9, 2013 MEETING.**

Moved: Osthaus  
Second: Bordman  
Ayes: Osthaus, Bordman, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

**Friends of the Library**

Trustee Osthaus reported that the next Friends of the Library book sale is scheduled for February 2-3, 2013 at the Main Library. The Friends are also working on balancing the amount of used books and merchandise to make available in the Friendshop.

**Correspondence**

A letter was received from the Greater West Bloomfield Historical Society informing the Library on being selected as a recipient of their 2013 Outstanding Community Service Award.

## **Approval of Minutes**

### **MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE DECEMBER 12, 2102 MEETING.**

Moved: Osthaus  
Second: Bordman  
Ayes: Osthaus, Bordman, Holtz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

## **Financial Report**

The December 2012 financial statements were received.

## **Director's Report**

The Director reported on the following:

- The Library received a grant from the Japanese Business Society of Detroit Foundation.
- Results of a survey on youth program attendance patterns.
- The Zinio electronic magazine service which will begin in April 2013, the start of our next fiscal year.
- Staff quarterly reports for the period of October – December 2012.

The Director's Report was received.

## **Accounts Payable**

### **MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$194,844.72 AND RATIFY EXPENSES INCURRED SINCE DECEMBER 12, 2102 IN THE AMOUNT OF \$147,130.21.**

Moved: Osthaus  
Second: Holtz  
Ayes: Osthaus, Holtz, Bordman, Macon, Meyer  
Nays: None

**MOTION CARRIED.**

**2012 Marketing/Communication Plan**

The Board reviewed the report on the accomplishments and impact of marketing/communication efforts throughout the 2012 calendar year.

The report was received.

**Library's 75<sup>th</sup> Anniversary Celebration**

Trustee Osthaus agreed to chair a committee to develop plans to celebrate the Library's 75<sup>th</sup> anniversary. Trustee Holtz agreed to serve on the committee. Trustees Osthaus and Macon will seek out additional committee members from the Friends of the Library and the Greater West Bloomfield Historical Society.

**Board Comments**

President Macon gave a report on a dinner meeting he attended at the Japanese Consul General's home on January 8, 2013. The Library was recognized for its outreach efforts to the Japanese community within the area, as well as our Sister Library relationship with the Higashiura-Awaji City Public Library in Japan.

The meeting was adjourned at 8:30 p.m.

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Arlene Bordman, Deputy Secretary