

**Minutes
For the Library Board Meeting of
October 8, 2014**

Present: Bordman, Kravetz, Holtz, Macon, Meyer, Osthaus, Bohrer

Absent: None

Call to Order

The meeting was called to order by President Macon at 7:30 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE OCTOBER 8, 2014 MEETING.

Moved: Holtz

Second: Kravetz

Ayes: Holtz, Kravetz, Bordman, Macon, Meyer, Osthaus

Nays: None

MOTION CARRIED.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES WITH A CORRECTION TO THE NUMBER OF ENGRAVED BRICKS TO BE REPLACED BY THE FRIENDS OF THE LIBRARY.

Moved: Osthaus

Second: Bordman

Ayes: Osthaus, Bordman, Kravetz, Macon, Meyer

Nays: None

Abstain: Holtz

MOTION CARRIED.

Financial Report

The September 2014 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- The Library received pen & ink drawings of Township entities which will be provided to the Friends of the Library to use at their discretion.
- Quarterly reports for all departments covering the period of July-September 2014.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$383,353.71 AND RATIFY EXPENSES PAID SINCE SEPTEMBER 10, 2014 IN THE AMOUNT OF \$69,783.45.

Moved: Osthau
Second: Holtz
Ayes: Osthau, Holtz, Bordman, Kravetz, Macon, Meyer
Nays: None

MOTION CARRIED.

2015 Holiday Closings

MOTION:

MOVE TO APPROVE THE 2015 HOLIDAY CLOSINGS AS PRESENTED.

Moved: Holtz
Second: Kravetz
Ayes: Holtz, Kravetz, Bordman, Macon, Meyer, Osthau
Nays: None

MOTION CARRIED.

2015 Schedule of Library Board Meetings

MOTION:

MOVE TO APPROVE THE 2015 SCHEDULE OF BOARD MEETING DATES AS PRESENTED.

Moved: Kravetz
Second: Bordman
Ayes: Kravetz, Bordman, Holtz, Macon, Meyer, Osthaus
Nays: None

MOTION CARRIED.

Award Bid for Carpet Cleaning Services

The Board reviewed the information and staff recommendation regarding the award of the bid for carpet cleaning services for both facilities.

MOTION:

MOVE TO AWARD THE BID FOR CARPET CLEANING SERVICES FOR BOTH FACILITIES TO DALTON COMMERCIAL CLEANING, THE LOW BID VENDOR, AT \$13,070.00 WITH THE OPTION FOR A ONE-YEAR RENEWAL.

Moved: Holtz
Second: Kravetz
Ayes: Holtz, Kravetz, Bordman, Macon, Meyer, Osthaus
Nays: None

MOTION CARRIED.

Award Bid for Main Library Computer Workstations

The Board reviewed the information and staff recommendation regarding the award of the bid for the replacement of Main Library computer workstations. The replacement of these 95 computer workstations is part of the Library's long-term information technology replacement strategy.

MOTION:

Minutes

October 8, 2014 Meeting

MOVE TO AWARD THE BID FOR THE REPLACEMENT OF THE MAIN LIBRARY COMPUTER WORKSTATIONS TO HI-TECH SYSTEMS, THE LOW BID VENDOR, AT A TOTAL COST OF \$118,193.75.

Moved: Holtz

Second: Osthaus

Ayes: Holtz, Osthaus, Bordman, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Arlene Bordman, Assistant Secretary/Treasurer