

**Minutes  
For the West Bloomfield Township Public Library  
Board Meeting of  
December 17, 2014**

**Present:** Bordman, Holtz, Kravetz, Macon, Meyer Osthaus, Bohrer

**Absent:** None

**Call to Order**

The meeting was called to order by President Macon at 7:30 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE DECEMBER 17, 2014 MEETING.**

Moved: Kravetz

Second: Bordman

Ayes: Kravetz, Bordman, Macon, Meyer, Osthaus

Nays: None

**MOTION CARRIED.**

**Approval of Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE NOVEMBER 12, 2014 MEETING.**

Moved: Osthaus

Second: Kravetz  
Ayes: Osthaus, Kravetz, Bordman, Holtz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

## **Financial Reports**

The November 2014 financial statements were received.

## **Director's Report**

Director Bohrer reported on the following:

- The partnership with the Greater West Bloomfield Historical Society to create the posters of local historic homes which are being sent to our Sister Library in Awaji City, Japan.
- On the recommendation of Dr. Susan Neuman, Professor of Early Childhood and Literacy Education at New York University, Director Bohrer was invited by jetBlue to participate in a meeting of thought leaders to discuss the state of early literacy in the United States and what opportunities may exist to improve the landscape. All expenses will be paid by jetBlue for the one day meeting.
- The meeting of the funding subcommittee of the Orchard Lake Corridor Task Force held on December 4, 2014.

The Director's Report was received.

## **Accounts Payable**

### **MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$269,993.94 AND RATIFY EXPENSES PAID SINCE NOVEMBER 12, 2014 IN THE AMOUNT OF \$151,578.48.**

Moved: Osthaus  
Second: Holtz  
Ayes: Osthaus, Holtz, Bordman, Kravetz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

**Approval of Revision to Teacher Loan Policy**

The Board reviewed the suggested revisions to the Teacher Loan Policy. The revisions increased the number of formats available for teacher loan, increased the maximum number of items that can be taken out on teacher loan, and increased the renewal limit.

**MOTION:**

**MOVE TO APPROVE THE REVISIONS TO THE TEACHER LOAN CIRCULATION POLICY.**

Moved: Kravetz  
Second: Holtz  
Ayes: Kravetz, Holtz, Bordman, Macon, Meyer, Osthaus  
Nays: None

**MOTION CARRIED.**

**Approval of Bid Specifications for Cisco SmartNet Maintenance**

The Board reviewed specifications prepared by the IT Coordinator.

**MOTION:**

**MOVE TO APPROVE AND ANNOUNCE THE BID SPECIFICATIONS FOR THE ONE-YEAR CISCO SMARTNET MAINTENANCE CONTRACTS.**

Moved: Kravetz  
Second: Holtz  
Ayes: Kravetz, Holtz, Bordman, Macon, Meyer, Osthaus  
Nays: None

**MOTION CARRIED.**

The meeting was adjourned at 8:05 p.m.

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Carol Kravetz, Secretary