

**Minutes
For the Library Board Meeting of
January 11, 2017**

Present: Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

Absent: None

Call to Order

President Kravetz called the meeting to order at 7:06 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE JANUARY 11, 2017 MEETING.

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon Meyer

Nays: None

MOTION CARRIED.

Correspondence

- A letter was received from Mayor Yasuhiko Kado (Awaji City, Japan) thanking the Library for hosting the recent delegation.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE DECEMBER 14, 2016 MEETING.

Moved: Macon

Second: Meyer

Ayes: Macon, Meyer, Eickemeyer, Foster, Kravetz

Nays: None
Abstain: Holtz
MOTION CARRIED.

Financial Report

The December 2016 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- The Library received significant contributions to both the Endowment Fund and the Mollie Cooper Children's Book Fund over the past month.
- Quarterly department reports covering the third quarter period of October – December 2016 were included under the Director's Report.
- In terms of the capital projects:
 - The study rooms are complete. A fire inspection and test of our fire safety system, which has been scheduled, must take place before occupancy.
 - The back-up generators at both facilities need new gas meters installed which has been difficult to schedule with Consumers Energy. The invoices for the back-up generators will not be fully paid until the generators are tested.
 - The boiler replacement work is complete.
 - Portions of exterior fencing and concrete/gravel work will be completed in the spring.
 - The work in the young adult area is partially complete. Glass must still be installed in the window panes that replaced the side door. Staff will next look at the layout, furniture and equipment in the young adult room to update, remove or repurpose. The goal is to provide additional computers, tables that allow for plug-in of laptops and other mobile devices, and a variety of seating to accommodate different styles of study and collaboration by teens. The young adult area is a designated priority space for teen use. Board members expressed support for the continued work to update the priority space for teens.
- The Governor has signed into law PA505-515 which provides specially dedicated library millages to be exempt from a number of tax captures.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$534,856.91 AND RATIFY EXPENSES INCURRED SINCE DECEMBER 14, 2016 IN THE AMOUNT OF \$77,815.32.

Moved: Macon

Second: Holtz

Ayes: Macon, Holtz, Eickemeyer, Foster, Holtz, Meyer

Nays: None

MOTION CARRIED.

The meeting was adjourned at 8:50 p.m.

Carol Foster, Secretary