

**Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
February 21, 2018**

Present: Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

Absent: None

Call to Order

President Kravetz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

**MOVE TO APPROVE THE AGENDA FOR THE FEBRUARY 21, 2018
MEETING WITH THE ADDITION OF CHANGE IN MARCH BOARD MEETING
DATE UNDER NEW BUSINESS.**

Moved: Holtz

Second: Eickemeyer

Ayes: Holtz, Eickemeyer, Foster, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Public Hearing on the 2018-2019 Fiscal Year Budget

MOTION:

**MOVE TO OPEN THE PUBLIC HEARING ON THE 2018-2019 FISCAL YEAR
BUDGET.**

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Board Meeting Minutes
February 21, 2018

Since no one was present to ask questions or comment on the 2018-2019 budget, President Kravetz closed the public hearing.

Approval of the Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE JANUARY 10, 2018 MEETING.

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Financial Reports

The January 2018 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- In the next fiscal year, the Library will receive \$13,000 from the Kline Family Foundation to fund a pilot project related to reading proficiency and family engagement, which fits in nicely with the Library's strategic initiatives.
- An individual's library privileges were suspended for six months due to a violation of the Library's Rules of Conduct.
- The quarterly department reports covering the period of October – November 2017 were made available.
- The monthly statistics are currently being developed into an infographic type presentation. An example was shared for input.
- Director Bohrer has been invited to serve as one of two Public Library Association representatives to the International Federation of Library Associations' President's Meeting and Workshops held in Barcelona, Spain in mid-March. The meeting will launch the Global Vision Report and participants will begin to develop concrete action plans on how to put the collective vision of the future into practice. PLA is expected to participate because of the Gates Foundation Global Legacy Grant they received.
- At their last meeting, the Friends of the Library reviewed several sculpture options for the Westacres Branch in memory of Alice Matonic. They are down to

two top choices. Staff will now determine which best fits into the space available at the Branch.

- There is currently a request before the Township for a proposed development to use a payment in lieu of taxes method rather than be on the ad valorem tax roll.
- Quotes were obtained for actuarial services and the firm with the low quote was contracted to review the medical post-retirement benefit to ensure it continues to be fully funded.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$312,701.12 AND RATIFY EXPENSES INCURRED SINCE JANUARY 10, 2018 IN THE AMOUNT OF \$177,831.72.

Moved: Macon
Second: Holtz
Ayes: Macon, Holtz, Eickemeyer, Foster, Kravetz, Meyer
Nays: None
MOTION CARRIED.

Approval of 2018-2019 Fiscal Year Budget

It was noted that the budget was reviewed by the budget committee and the full board and a public hearing was held.

MOTION:

MOVE TO APPROVE THE 2018-2019 FISCAL YEAR BUDGET.

Moved: Holtz
Second: Foster
Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

Site Location for Food Truck Tuesday

The Board reviewed the information provided by the Township regarding the four options for the location of the food truck in order to provide requested input. The Board directed Bohrer to inform the Township that options 3 and 4 were acceptable. Option 1 and 2 were unacceptable, particularly option 1.

Change in March Board Meeting Date

MOTION:

MOVE TO CHANGE THE MARCH BOARD MEETING DATE FROM MARCH 20, 2018 TO MARCH 14, 2018.

Moved: Eickemeyer
Second: Foster
Ayes: Eickemeyer, Foster, Kravetz, Holtz, Macon Meyer
Nays: None

MOTION CARRIED.

The meeting was adjourned at 7:55 p.m.

Carol Foster, Secretary