

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
April 11, 2018

Present: Eickemeyer, Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

Absent: None

Call to Order

President Kravetz called the meeting to order at 7:00 p.m.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE APRIL 11, 2018 MEETING.

Moved: Holtz

Second: Foster

Ayes: Holtz, Foster, Eickemeyer, Kravetz, Macon, Meyer

Nays: None

MOTION CARRIED.

Correspondence

- A letter was received from the State of Michigan Department of Treasury acknowledging receipt of the Library's retirement system annual report per public Act 202 of 2017, as well as indicating our OPEB retirement plan had a properly funded status.

Approval of Minutes

MOTION:

MOVE TO APPROVE THE MINUTES FOR THE MARCH 14, 2018 MEETING.

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Moved: Holtz
Second: Eickemeyer
Ayes: Holtz, Eickemeyer, Foster, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

Financial Report

The March 2018 financial statements were received.

Director's Report

Director Bohrer reported on the following:

- The finalized location on the civic center site and dates for Food Truck Tuesday.
- The International Federation of Library Association's Global Vision Meeting held in Barcelona, Spain.
- Department quarterly reports for the period of January – March 2018.

The Director's Report was received.

Accounts Payable

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR THE 17/18 FISCAL YEAR IN THE AMOUNT OF \$257,230.29 AND RATIFY EXPENSES INCURRED SINCE MARCH 14, 2018 IN THE AMOUNT OF \$119,379.63.

Moved: Macon
Second: Foster
Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz, Meyer
Nays: None
MOTION CARRIED.

MOTION:

MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE FOR THE 18/19 FISCAL YEAR IN THE AMOUNT OF \$21,009.37 AND RATIFY EXPENSES INCURRED SINCE MARCH 14, 2018 IN THE AMOUNT OF \$76,092.87.

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Moved: Macon
Second: Foster
Ayes: Macon, Foster, Eickemeyer, Holtz, Kravetz, Meyer
Nays: None
MOTION CARRIED.

Marketing Plan FY 17/18 Accomplishments

The report on the accomplishments for the 17/18 fiscal year marketing communication plan was reviewed and accepted.

Strategic Plan FY 17/18 Accomplishments

The report on the accomplishments for the 17/19 fiscal year strategic plan initiatives was reviewed and accepted. There was discussion around the amount of work that was accomplished during the year. Bohrer was directed to acknowledge and thank the staff for their efforts.

Approval of Marketing Plan Initiatives for the 18/19 Fiscal Year

MOTION:

**MOVE TO APPROVE THE MARKETING COMMUNICATION PREPARED BY
LIBRARY STAFF FOR THE 2018-2019 FISCAL YEAR.**

Moved: Eickemeyer
Second: Holtz
Ayes: Eickemeyer, Holtz, Foster, Kravetz, Macon, Meyer
Nays: None
MOTION CARRIED.

The meeting was adjourned at 7:25 p.m.

Carol Foster, Secretary