

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**June 13, 2018**

**Present:** Foster, Holtz, Kravetz, Macon, Meyer, Bohrer

**Absent &  
Excused:** Eickemeyer

**Call to Order**

President Kravetz called the meeting to order at 7:00 p.m.

**Approval of Agenda**

**MOTION:**

**MOVE TO APPROVE THE AGENDA FOR THE JUNE 13, 2018 MEETING.**

Moved: Holtz  
Second: Foster  
Ayes: Holtz, Foster, Kravetz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

**Correspondence**

- Correspondence was received from State Representative Klint Kesto recognizing the Library's efforts to encourage children to learn.
- Correspondence was received from West Bloomfield resident Michael Sugar concerning funds that have escheated to the state of Michigan.

**Approval of Minutes**

**MOTION:**

**MOVE TO APPROVE THE MINUTES FOR THE MAY 9, 2018 MEETING.**

Board Meeting Minutes  
June 13, 2018

Moved: Macon  
Second: Foster  
Ayes: Macon, Foster, Holtz, Kravetz, Meyer  
Nays: None  
**MOTION CARRIED.**

## **Financial Report**

The May 2018 financial statements were received.

## **Director's Report**

Director Bohrer reported on the following:

- The parking lot at the Westacres Branch was resurfaced during the Memorial Day weekend.
- Summer reading kickoff at the Main Library is scheduled for Saturday, June 16, 2018 from 11 a.m. to 4 p.m. The kickoff at the Westacres Branch is scheduled for June 20, 2018 from 11 a.m. to 2 p.m. Board members are welcome to attend.
- Two individuals were suspended for 6 months due to theft of another user's property, which is a violation of the Library's Rules of Conduct. Another two individuals were suspended for 6 months due to fighting, which is a violation of the Library's Rules of Conduct. Warning letters were sent to the parents of three individuals for incidents regarding excessive noise and disruptive behavior, which is also a violation of the Library's Rules of Conduct.
- A fiber break occurred between the two facilities on Sunday, June 10, 2018. Staff need to bring in a vendor to locate the break and repair it. Public access to computers and the telephone lines at the Westacres Branch is not possible at this time. A few essential staff computers are operable at the Branch through VPN allowing circulation of materials. The Main Library is not impacted.
- The annual youth delegation from our Sister Library in Awaji City, Japan is scheduled to visit from July 23-25, 2018. Board members are welcome to participate in the events scheduled.

The Director's Report was received.

## **Accounts Payable**

**MOTION:**

**MOVE TO APPROVE ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$410,936.72 AND RATIFY EXPENSES INCURRED SINCE MAY 9, 2018 IN THE AMOUNT OF \$159,384.73.**

Moved: Macon  
Second: Holtz  
Ayes: Macon, Holtz, Foster, Kravetz, Meyer  
Nays: None  
**MOTION CARRIED.**

### **Approval of 2018 Tax Rate**

Bohrer reported that the L-4029, provided by the Township, shows a reduction in the taxable rate of our millages from 2017 of 0.0119 mil due to the Headlee rollback (MCL211.34d). The revenue impact to the Library is approximately \$43,000.

**MOTION:**

**MOVE TO APPROVE THE TAX RATE AS PRESENTED ON THE 2018 L-4029 AND AUTHORIZE THE PRESIDENT AND SECRETARY TO SIGN THE FORM AND THE DIRECTOR TO RETURN IT TO THE TOWNSHIP.**

Moved: Holtz  
Second: Foster  
Ayes: Holtz, Foster, Kravetz, Macon, Meyer  
Nays: None  
**MOTION CARRIED.**

### **Board Comments**

Treasurer Macon reported on Friends of the Library activities over the Memorial Day weekend.

The meeting was adjourned at 7:20 p.m.

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Carol Foster, Secretary