

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
May 11, 2022
Held in the Library's Meeting Room

Present: Kari Eickemeyer
Judith Holtz
Carol Kravetz
Ken Macon
Raman Singh

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director
Tyler Chapiewski, IT Director
Emily Tobin, Community Engagement Librarian

Excused: Michael Dorfman

Call to Order

President Kravetz called the meeting to order at 7:00 p.m. An attendance roll call vote was taken by Deputy Secretary Eickemeyer. A quorum of five Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE MAY 11, 2022 MEETING.

Moved: Holtz
Second: Macon
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Correspondence—none

Public Comment

None.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR THE APRIL 13, 2022 BOARD
MEETING.**

Moved: Singh
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Macon, Singh
Nays: None
Abstentions: Holtz
MOTION CARRIED.

Financial Report

The April 2022 financial statements were accepted.

Director's Report

Russ thanked the Friends of the Library for funding all of the Library's "Wish List" items for the 2022-2023 fiscal year. Jeff Crocker will be in charge of the library while Russ is on medical leave May 16-June 19.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$259,533.51 AND RATIFY EXPENSES INCURRED SINCE
APRIL 13, 2022 IN THE AMOUNT OF \$194,566.12.**

Moved: Macon
Second: Eickemeyer
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business—none

New Business

**MOTION:
MOVE TO APPROVE FY 2022-23 MARKETING COMMUNICATION PLAN
ACTIVITIES.**

Moved: Holtz
Second: Singh
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE FY 2022-23 STRATEGIC PLAN ACTIVITIES.**

Moved: Eickemeyer
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE TAX REQUEST FORM L-4029.**

Moved: Holtz
Second: Eickemeyer
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE REQUEST FOR EMERGENCY TECHNOLOGY
EQUIPMENT PURCHASE.**

Moved: Eickemeyer
Second: Singh
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

MOTION:
MOVE TO APPROVE REVISIONS TO LIBRARY PURCHASING POLICY.

Moved: Eickemeyer
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Board Comments

None.

The meeting adjourned at 7:32 PM.

Kari Eickemeyer, Deputy Secretary