

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
August 10, 2022
Held in the Library's Meeting Room

Present: Michael Dorfman
Judith Holtz
Carol Kravetz
Ken Macon
Raman Singh

Jeff Crocker, Assistant Library Director
Arvin Stephenson, TMP Architecture
Kati Vogel, Finance Manager
John Waldrop, TMP Architecture

Excused: Kari Eickemeyer

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Dorfman. Vice-President Holtz arrived at 7:02 PM. A quorum of five Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE AUGUST 10, 2022 MEETING.

Moved: Macon
Second: Dorfman
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

Correspondence

Received a letter from Plante Moran explaining their responsibility under generally accepted auditing standards and the planned scope and timing of their audit.

Received a thank you note along with a certificate of thanks for the library's contributions to the Juneteenth in the WB event from the West Bloomfield Social Justice Committee.

Received an email from the Michigan Library Association regarding the Patmos Library's failed millage due to the library's decision not to censor their collection.

Public Comment

None.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR THE JULY 13, 2022 BOARD
MEETING.**

Moved: Macon
Second: Holtz
Ayes: Holtz, Kravetz, Macon, Singh
Nays: None
Abstentions: Dorfman
MOTION CARRIED.

Financial Report

The July 2022 financial statements were accepted.

Director's Report

Assistant Director Crocker reported that the community engagement librarian has been making great strides in getting the library involved in events around the township as well as supporting adult and youth services librarians with their outreach events. The outreach events this summer have been successful and there will be more in the future.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$295,869.26 AND RATIFY EXPENSES INCURRED SINCE
JULY 13, 2022 IN THE AMOUNT OF \$183,994.23.**

Moved: Macon
Second: Singh
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business

None.

New Business

The Board reviewed and discussed the proposed chiller and server room air conditioner replacement project with John Waldrop and Arvin Stephenson from TMP Architecture. Bid specifications will be completed and brought to the next Board meeting for approval so that the project can be bid publicly.

**MOTION:
MOVE TO APPROVE THE FISCAL YEAR 2022-2023 MID-YEAR BUDGET
ADJUSTMENTS.**

Moved: Holtz
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE TAX LEVY RESOLUTION AS PRESENTED, WHICH
SETS THE COLLECTION OF THE 2022 TAXES AT 1.7 MIL SUBJECT TO THE
HEADLEE ROLLBACK.**

Moved: Macon
Second: Dorfman

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Ayes: Dorfman, Holtz, Kravetz, Macon, Singh

Nays: None

MOTION CARRIED.

Board Comments

Treasurer Macon inquired about Director Russ's return from medical leave. Assistant Director Crocker reported that Director Russ is doing well and plans to return next week but will likely need to work from home some of the time because she is still unable to drive.

Vice-President Holtz reported that the Friends of the Library made a donation to the library's endowment fund in her honor when she was ill. The gesture was appreciated and she thanked the Friends for their thoughtfulness.

The meeting adjourned at 7:33 PM.

Michael Dorfman, Secretary