

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
September 14, 2022
Held in the Library's Meeting Room

Present: Michael Dorfman
Judith Holtz
Carol Kravetz
Ken Macon

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director

Excused: Kari Eickemeyer
Raman Singh

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Dorfman. A quorum of four Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE SEPTEMBER 14, 2022
MEETING.

Moved: Macon
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

Correspondence

Received a subpoena from a lawyer representing PIC Maintenance, the library's former cleaning company. Documents requested are part of discovery in a lawsuit that is not against WBTPL. Russ will submit documents by the end of the week. She does not have to appear for a deposition if documents are submitted by September 28.

Public Comment

None.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR THE AUGUST 10, 2022 BOARD MEETING.**

Moved: Holtz
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

Financial Report

The August 2022 financial statements were accepted.

Director's Report

Director Russ updated the board on the status of some building projects, in addition to the contents of the Director's Report.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$286,435.37 AND RATIFY EXPENSES INCURRED SINCE AUGUST 10, 2022 IN THE AMOUNT OF \$225,620.05.**

Moved: Macon
Second: Holtz
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None

MOTION CARRIED.

Old Business

**MOTION:
MOVE TO APPROVE THE BID SPECIFICATIONS FOR THE MAIN LIBRARY'S
CHILLER AND SERVER ROOM AIR CONDITIONING**

Moved: Holtz
Second: Dorfman
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

New Business

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICY #17,
PURCHASING POLICY**

Moved: Dorfman
Second: Macon
Ayes: Dorfman, Holtz, Kravetz, Macon
Nays: None
MOTION CARRIED.

Board Comments

On behalf of the Library Board, President Kravetz presented Assistant Director Crocker with a token of the Board's appreciation for his excellent work during the time that Director Russ was out on medical leave. She commended Crocker for being such a wonderful employee and expressed that the library is lucky to have him on staff.

The meeting adjourned at 7:17 PM.

Michael Dorfman, Secretary