

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
November 9, 2022
Held in the Library's Meeting Room

Present: Kari Eickemeyer
Judith Holtz
Carol Kravetz
Ken Macon
Raman Singh

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director

Robert Tera, West Bloomfield Township resident

Excused: Michael Dorfman

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Deputy Secretary Eickemeyer. A quorum of five Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE NOVEMBER 9, 2022
MEETING.

Moved: Macon
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Correspondence—Russ reviewed a suggestion by a West Bloomfield resident to extend the library's hours on Saturday and Sunday nights, and to offer special events in the meeting room. Russ also informed the board about a large bequest to the library from a former library board member.

Public Comment

Robert Tera introduced himself to the Library Board members.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR THE OCTOBER 12, 2022 BOARD MEETING WITH ONE CORRECTION.**

Moved: Holtz
Second: Eickemeyer
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Financial Report

The October 2022 financial statements were accepted. The Form 5572 Retirement System (OPEB) Annual Report was also accepted.

Director's Report

Director Russ noted that Janet Halper, a longtime member of the Friends of the West Bloomfield Township Public Library, had passed away recently and many donations had been made to the library in her memory. She will be missed.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$238,353.57 AND RATIFY EXPENSES INCURRED SINCE OCTOBER 12, 2022 IN THE AMOUNT OF \$217,007.70.**

Moved: Macon
Second: Eickemeyer
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business--none

New Business

Library Board President Carol Kravetz appointed Ken Macon and Raman Singh to the Nominating Committee.

**MOTION:
MOVE TO APPROVE REVISIONS TO LIBRARY POLICY 1A, THE
INTERPRETATION OF THE LIBRARY BILL OF RIGHTS**

Moved: Holtz
Second: Singh
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE REVISIONS TO LIBRARY POLICY #27, PUBLIC
RELATIONS AND LIBRARY POLICY #35, SOCIAL MEDIA**

Moved: Eickemeyer
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE PERSONNEL POLICY #37, STAFF SOCIAL MEDIA
USAGE**

Moved: Macon
Second: Singh
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE UPDATED NAMING/DONATION OPPORTUNITIES LIST**

Moved: Holtz
Second: Eickemeyer
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICY #3, CREDIT
CARD USAGE**

Moved: Eickemeyer
Second: Holtz
Ayes: Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None

MOTION CARRIED.

Board Comments—none

The meeting adjourned at 7:40 PM.

Kari Eickemeyer, Deputy Secretary