

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
March 15, 2023
Held in the Library's Meeting Room

Present: Michael Dorfman
Kari Eickemeyer
Judith Holtz
Carol Kravetz
Ken Macon
Raman Singh

Cathy Russ, Library Director
Jeff Crocker, Assistant Library Director
Kati Vogel, Finance Manager

Call to Order

President Kravetz called the meeting to order at 7:05 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of six Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE MARCH 15, 2023 MEETING.

Moved: Holtz
Second: Macon
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Correspondence—Michigan Week Awards Breakfast will be held Friday, May 12 at 7 am at Temple Israel. Please let Cathy know if you would like to attend.

Public Comment—none

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES FOR FEBRUARY 8, 2023 BOARD MEETING.**

Moved: Macon
Second: Eickemeyer
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon
Abstention: Singh
Nays: None
MOTION CARRIED.

Financial Report

The February 2023 financial statements were accepted.

Director's Report

Russ noted that all programs, especially those at Westacres, are doing really well. The seed library will be at Westacres. We are working on a partnership with the Keego Garden Club to help with planting and programming.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$108,889.84 AND RATIFY EXPENSES INCURRED SINCE FEBRUARY 8, 2023 IN THE AMOUNT OF \$103,654.12.**

Moved: Macon
Second: Holtz
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Old Business—none

New Business

**MOTION:
MOVE TO APPROVE THE FY2022-2023 FINAL BUDGET ADJUSTMENTS.**

Moved: Dorfman
Second: Macon
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE REVISIONS TO THE LIBRARY'S PERSONNEL
POLICIES AS PRESENTED.**

Moved: Holtz
Second: Macon
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO AWARD THE WEBSITE DESIGN AND HOSTING CONTRACT TO
STIRLING BRANDWORKS.**

Moved: Holtz
Second: Eickemeyer
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

**MOTION:
MOVE TO APPROVE THE RETIREMENT OF THE LIBRARY'S POLICY #24,
TELEFACSIMILE CHARGES.**

Moved: Dorfman
Second: Holtz
Ayes: Dorfman, Eickemeyer, Holtz, Kravetz, Macon, Singh
Nays: None
MOTION CARRIED.

Board Comments—Happy birthday to Library Board Vice President Judith Holtz!
The meeting adjourned at 7:15 PM.

Raman Singh, Secretary