

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**April 12, 2023**  
**Held in the Library's Meeting Room**

**Present:**     **Kari Eickemeyer**  
                  **Carol Kravetz**  
                  **Ken Macon**  
                  **Raman Singh**

Cathy Russ, Library Director  
Jeff Crocker, Assistant Library Director  
Victoria Edwards, Marketing/Communications Specialist  
Rachel Kisken, Library Intern

Dr, Kristin Fonticharo—public  
Robert Tera—public

**Excused:**    **Michael Dorfman**  
                  **Judith Holtz**

**Call to Order**

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of four Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE APRIL 12, 2023 MEETING.**

Moved:         Macon  
Second:        Singh  
Ayes:          Eickemeyer, Kravetz, Macon, Singh  
Nays:          None  
**MOTION CARRIED.**

**Correspondence**—President Kravetz read a thank you note from the family of Reverend John “Jack” Freed, thanking her for representing the library at Rev. Freed’s funeral. Library Director Russ showed the board members the article in the WB Beacon about the library being named a “5 star” library.

**Public Comment**—none

### **Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES FOR MARCH 15, 2023 BOARD MEETING.**

Moved: Macon  
Second: Eickemeyer  
Ayes: Eickemeyer, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

### **Presentation of survey and focus group results: Victoria Edwards and Rachel Kisken**

Victoria Edwards and Rachel Kisken presented preliminary findings from the Community Survey and Focus Group meetings.

### **Financial Report**

The March 2023 financial statements were accepted.

### **Director’s Report**

Russ noted that a donation was received that honored that great work of Adult Services Librarian Carolyn Levardsen. She also noted the survey on programming at Westacres, the Youth Services Caregiver survey results, and the Winter Reading program summary.

### **Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$479,069.35 AND RATIFY EXPENSES INCURRED SINCE MARCH 15, 2023 IN THE AMOUNT OF \$231,388.41.**

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Moved: Macon  
Second: Eickemeyer  
Ayes: Eickemeyer, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN  
THE AMOUNT OF \$60,616.46 INCURRED SINCE APRIL 1, 2023.**

Moved: Macon  
Second: Singh  
Ayes: Eickemeyer, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Old Business**—none

**New Business**

**MOTION:  
MOVE TO APPROVE THE REVISIONS TO THE LIBRARY'S PERSONNEL  
POLICY #3 AS PRESENTED.**

Moved: Singh  
Second: Macon  
Ayes: Eickemeyer, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICIES #7,10,14 AS  
PRESENTED**

Moved: Eickemeyer  
Second: Macon  
Ayes: Eickemeyer, Kravetz, Macon, Singh  
Nays: None  
**MOTION CARRIED.**

**Board Comments**—none

The meeting adjourned at 7:40 pm

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Raman Singh, Secretary