

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
December 13, 2023
Held in the Library's Meeting Room

Present: Kari Eickemeyer
Carol Kravetz
Ken Macon
Rhonda Orr
Raman Singh

Excused: Michael Dorfman, Vice President

Cathleen Russ, Library Director
Jeff Crocker, Assistant Library Director
Kati Vogel, Finance Manager/Benefits Coordinator
Victoria Edwards, Library Marketing Specialist

Call to Order

President Kravetz called the meeting to order at 7:00 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of five Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE DECEMBER 13, 2023
MEETING

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

Correspondence—none

Presentation—“A Tour of the New Library Website”—Victoria Edwards, Library Marketing Specialist—Edwards took library board members on a highlights tour of the library's new website and answered questions about it. The new website will go live the week of December 18.

Public Comment—none.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES OF THE NOVEMBER 8, 2023 BOARD MEETING.**

Moved: Singh
Second: Orr
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

Financial Report—was received and filed.

Director's Report—was received and filed.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$253,436.26 AND RATIFY EXPENSES INCURRED SINCE NOVEMBER 8, 2023 IN THE AMOUNT OF \$366,699.42.**

Moved: Macon
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

Old Business—none

New Business

President Kravetz read the proclamation in honor of Judith Holtz on the occasion of her retirement from the Library Board of Trustees. The proclamation will be signed by all board members, framed and presented to Ms. Holtz.

**MOTION:
MOVE TO CHANGE BOARD BYLAWS TO REFLECT 6:30 START TIME OF
BOARD MEETINGS. THIS CHANGE IS EFFECTIVE WITH THE JANUARY 10,
2024 BOARD MEETING**

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

REVIEW OF PROPOSED 2024-2025 LIBRARY AND CAPITAL BUDGETS—the board reviewed the proposed budgets. There was consensus among board members to proceed with eliminating overdue fines in the proposed 2024-2025 budget. Circulation policies affected by this change will be brought to the board prior to April 1, 2024, for revision.

**MOTION:
MOVE TO SET THE PUBLIC HEARING ON THE PROPOSED 2024-2025
LIBRARY BUDGET AS THE FIRST ITEM OF BUSINESS AFTER THE
APPROVAL OF THE AGENDA AT THE NEXT REGULAR LIBRARY BOARD
MEETING ON WEDNESDAY, JANUARY 10, 2024, AT 6:30 PM**

Moved: Eickemeyer
Second: Singh
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

**MOTION:
MOVE TO APPROVE REVISIONS TO PERSONNEL POLICY #26, WELFARE
AND ECONOMIC BENEFITS, HEALTH CARE**

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

Board Comments—the new website is great! Very user-friendly.

The meeting adjourned at 7:43 pm.

Raman Singh, Secretary