

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**January 10, 2024**  
**Held in the Main Library Conference Room**

**Present:** Michael Dorfman  
Kari Eickemeyer  
Carol Kravetz  
Rhonda Orr

**Excused:** Ken Macon, Treasurer  
Raman Singh, Trustee

Cathleen Russ, Library Director  
Jeff Crocker, Assistant Library Director  
Kati Vogel, Finance Manager/Benefits Coordinator

**Call to Order**

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Deputy Secretary Eickemeyer. A quorum of four Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE JANUARY 10, 2024 MEETING**  
**WITH TWO ADDITIONS (NEW BUSINESS 12D & 12E)**

Moved: Eickemeyer  
Second: Dorfman  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None

**MOTION CARRIED.**

**Public Hearing on Proposed 2024-2025 Library Budget**

**MOTION:  
MOVE TO OPEN THE PUBLIC HEARING ON THE PROPOSED 2024-2025  
LIBRARY BUDGET**

Moved: Dorfman  
Second: Orr  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None

**MOTION CARRIED.**

**MOTION:  
MOVE TO CLOSE THE PUBLIC HEARING ON THE PROPOSED 2024-2025  
LIBRARY BUDGET**

Moved: Eickemeyer  
Second: Orr  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None

**MOTION CARRIED.**

**Correspondence**—none

**Public Comment**—none.

**Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES OF THE DECEMBER 13, 2023 BOARD  
MEETING.**

Moved: Eickemeyer  
Second: Orr  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None

**MOTION CARRIED.**

**Financial Report**—was received and filed.

**Director's Report**—was received and filed.

**Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN  
THE AMOUNT OF \$254,726.64 AND RATIFY EXPENSES INCURRED SINCE  
DECEMBER 13, 2023 IN THE AMOUNT OF \$236,869.66.**

Moved: Kravetz  
Second: Eickemeyer  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None  
**MOTION CARRIED.**

### **Old Business**

**MOTION:  
MOVE TO APPROVE THE 2024-2025 LIBRARY OPERATING AND CAPITAL  
BUDGETS**

Moved: Dorfman  
Second: Orr  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None  
**MOTION CARRIED.**

### **New Business**

**MOTION:  
MOVE TO APPROVE JEFF CROCKER AS ACTING LIBRARY DIRECTOR  
FROM JANUARY 29-MARCH 31, 2024, AT A RATE OF \$67.21 PER HOUR**

Moved: Eickemeyer  
Second: Dorfman  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE REVISIONS TO PERSONNEL POLICY #20, STAFF  
DEVELOPMENT**

Moved: Orr  
Second: Dorfman  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None  
**MOTION CARRIED.**

**MOTION:  
MOVE TO APPROVE REVISIONS TO LIBRARY POLICY #12, PUBLIC  
MEETING ROOM AND CONFERENCE ROOM USAGE**

Moved: Dorfman  
Second: Orr  
Ayes: Dorfman, Eickemeyer, Kravetz, Orr  
Nays: None

**MOTION CARRIED.**

**The board discussed attendance at the February 14, 2024 board meeting.**

**The board discussed the filing deadline for library board positions for the 2024 primary and November ballots.**

**Board Comments**—none

The meeting adjourned at 6:51 pm.

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Kari Eickemeyer, Deputy Secretary