

Appendix A

**RELEASE OF MINOR CHILD'S LIBRARY RECORDS FOR THE SOLE
PURPOSE OF RETRIEVAL OF FEES AND LOST, DAMAGED OR
OVERDUE MATERIALS**

(Under Section 3 of the Michigan Library Privacy Act, MLC 397.601 et seq., a library may not release a minor child's library records unless the parent or legal guardian of the minor child completes and signs this form).

Name of Minor Child: _____

Library Card Barcode: _____

I hereby declare that:

1. I am the parent/legal guardian (circle one) of the above-named minor child; and
2. I accept full responsibility for return of library materials checked out by the above-named child; as well as liability for payment for the child's damaged or lost materials; and
3. I give consent for the release of the child's library records to _____
(name of third party-write self if the records are to be released to the signing parent or guardian).

Signature: _____ Date: _____

Please print name: _____

Witness: _____

(Library employee signature)

April 1, 2024