

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
March 20, 2024
Held in the Main Library Conference Room

Present: Carol Kravetz
Kari Eickemeyer
Rhonda Orr
Raman Singh

Jeff Crocker, Acting Library Director
Kati Vogel, Finance Manager

Excused: Ken Macon
Michael Dorfman

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of four Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE MARCH 20, 2024 MEETING.

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

Correspondence

Invitations to the Greater West Bloomfield Michigan Week Awards were received. An email thanking the library for its service to the community was received from West Bloomfield Resident Jason Shinn.

Public Comment - None.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES OF THE FEBRUARY 14, 2024 BOARD MEETING.**

Moved: Orr
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

Financial Report - was received and filed.

Director's Report - was received and filed.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$400,513.41 AND RATIFY EXPENSES INCURRED SINCE FEBRUARY 14 IN THE AMOUNT OF \$346,884.20.**

Moved: Kravetz
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

Old Business - None.

New Business

REVIEW OF PROPOSED FINAL BUDGET ADJUSTMENTS TO THE FISCAL YEAR 2023-2024 BUDGET

**MOTION:
MOVE TO APPROVE THE FY 2023-2024 FINAL BUDGET ADJUSTMENTS.**

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

REVIEW OF PROPOSED EXTENSION OF JEFF CROCKER'S TERM AS ACTING LIBRARY DIRECTOR - Library Director Cathy Russ will not be able to return to the building until May 2024.

**MOTION:
MOVE TO APPROVE EXTENDING JEFF CROCKER'S TERM AS ACTING LIBRARY DIRECTOR THROUGH APRIL 30, 2024.**

Moved: Orr
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

REVIEW OF PROPOSED REVISIONS TO CIRCULATION POLICY ATTACHMENT A, #6, #7, #9, #11, #12, #16, #16A, #18, #19, #19A, AND #20 - to reflect eliminating overdue fines.

**MOTION:
MOVE TO APPROVE REVISIONS TO THE LIBRARY'S CIRCULATION POLICIES AS PRESENTED, EFFECTIVE APRIL 1, 2024.**

Moved: Singh
Second: Orr
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

REVIEW OF PROPOSED REVISIONS TO CIRCULATION POLICY ATTACHMENT A, #3, #5, #10, AND #13 - to reflect eliminating the Rental Book Collection.

**MOTION:
MOVE TO APPROVE REVISIONS TO THE LIBRARY'S CIRCULATION POLICIES AS PRESENTED, EFFECTIVE APRIL 1, 2024.**

Moved: Singh
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

REVIEW OF PROPOSED REVISIONS TO CIRCULATION POLICY ATTACHMENT F - to reflect current Item Types.

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**MOTION:
MOVE TO APPROVE REVISIONS TO CIRCULATION POLICY ATTACHMENT
F AS PRESENTED.**

Moved: Orr
Second: Eickemeyer
Ayes: Eickemeyer, Kravetz, Orr, Singh
Nays: None
MOTION CARRIED.

Board Comments

The board discussed attendance at the Greater West Bloomfield Michigan Week Awards.

The meeting adjourned at 6:56 PM.

Raman Singh, Secretary