

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Special Meeting on
July 16, 2024
Held in the Main Library Conference Room

Present: Michael Dorfman
Carol Kravetz
Kari Eickemeyer (arrived 6:35 pm)
Ken Macon
Rhonda Orr
Raman Singh

Cathy Russ, Library Director
Victoria Edwards, Marketing Coordinator
Aya Shahin, Marketing Intern

Amber Baker, West Bloomfield resident
Deb Macon, West Bloomfield resident
Cory Nummer, West Bloomfield resident

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of five Board members were present.

Approval of Agenda

MOTION:

MOVE TO APPROVE THE AGENDA FOR THE JULY 16 2024 MEETING WITH ONE CHANGE (12E will be a discussion, not an approval).

Moved: Singh

Second: Orr

Ayes: Dorfman, Kravetz, Macon, Orr, Singh

Nays: None

MOTION CARRIED.

Presentation—Kelly Hyer, Executive Director of WB Parks, gave a presentation about WB Parks proposed bond, which will appear on the August 6, 2024 ballot. This

would fund the expansion of the existing WB Parks building and improvements to several parks.

Correspondence – Russ is applying for the State Librarian’s Award of Excellence and has received several letters of support from community members. She will share the nomination packet at a future board meeting.

Public Comment – Cory Nummer introduced herself; she is running for a seat on the Library Board of Trustees in November. She is a former library employee and also worked for the Greater West Bloomfield Historical Society.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES OF THE JUNE 12, 2024 BOARD MEETING.**

Moved: Eickemeyer
Second: Dorfman
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

Financial Reports - were received and filed.

Director’s Report

Russ invited board members to the reception for Awaji City students on July 29, from 6-9 pm. Please let her know if you are able to attend by July 18. The library received a \$64,000 bequest from Mr. Neubacher. She and Carol Kravetz met with Mr. Neubacher’s family and it was decided to use the funds to renovate the Youth Terrace (see #12D).

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF \$260,459.24 AND RATIFY EXPENSES INCURRED SINCE JUNE 12, 2024 IN THE AMOUNT OF \$235,604.43.**

Moved: Orr
Second: Singh
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh

Nays: None
MOTION CARRIED.

Old Business—Victoria Edwards reviewed the publicity plan and presented the draft of public information and website pages pertaining to the library’s November 2024 millage.

New Business

APPROVAL OF REVISIONS TO LIBRARY POLICY #15, LIBRARY PROGRAMS AND REGISTRATION, AND LIBRARY POLICY #21, SALE OF ARTIST, PERFORMER OR AUTHOR’S WORKS

**MOTION:
MOVE TO APPROVE LIBRARY POLICIES #15 AND #21 AS PRESENTED**

Moved: Eickemeyer
Second: Orr
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

APPROVAL OF REVISION TO PERSONNEL POLICY #9, WORKING CONDITIONS

**MOTION:
MOVE TO APPROVE THE REVISION TO PERSONNEL POLICY #9 AS PRESENTED**

Moved: Eickemeyer
Second: Macon
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

APPROVAL OF REVISIONS TO LIBRARY BOARD BYLAWS TO CLARIFY TERMS OF OFFICE

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY BOARD BYLAWS AS PRESENTED**

Moved: Singh
Second: Dorfman
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh

Nays: None
MOTION CARRIED.

APPROVAL OF SPENDING \$64,000 FROM COMMITTED ENDOWMENT FUND MONIES FOR RENOVATIONS TO YOUTH TERRACE

**MOTION:
MOVE TO APPROVE SPENDING \$64,000 FROM COMMITTED ENDOWMENT FUND MONIES FOR RENOVATIONS TO YOUTH TERRACE**

Moved: Macon
Second: Orr
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

DISCUSSION ABOUT POSSIBILITY OF SPECIAL MEETING TO APPROVE MAIN ROOF REPLACEMENT BID SPECS—the board was open to the possibility of holding a special meeting for this purpose, in order to meet the timeline, if necessary.

Board Comments – Singh asked about progress with the previously proposed Cultural Coordinator position. The job description is being retooled.

The meeting adjourned at 7:55 PM.

Raman Singh, Secretary