

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
October 9, 2024
Held in the Main Library Conference Room

Board Members Present: Michael Dorfman
Kari Eickemeyer
Carol Kravetz
Ken Macon
Rhonda Orr
Raman Singh

Library Staff Present: Cathy Russ, Library Director
Kati Vogel, Finance Manager
Mary Northcott, Early Childhood Specialist

Public Present: Deb Macon
Cory Nummer

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of six Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE OCTOBER 9, 2024 MEETING
WITH ONE CHANGE (REMOVE CAPTRUST PRESENTATION, #4).

Moved: Dorfman
Second: Macon
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

Correspondence – Russ informed the board that the library would be receiving the Citation of Excellence from the Library of Michigan. The award will be presented at the Michigan Library Association conference on Wednesday, October 16. WBTPPL is one of

two public libraries in the state receiving the award. WBTPPL previously won a Citation of Excellence in 2009.

Public Comment – none.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES OF THE SEPTEMBER 11, 2024
LIBRARY BOARD MEETING.**

Moved: Orr
Second: Macon
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

Financial Reports - were received and filed.

Director’s Report

Summer Reading Recap report is attached; Friends fundraiser with Schuler Books is October 13-19. 20% of the proceeds of all sales will go to the Friends.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$409,967.70 AND RATIFY EXPENSES INCURRED SINCE
SEPTEMBER 11, 2024, IN THE AMOUNT OF \$262,306.01.**

Moved: Orr
Second: Dorfman
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

Old Business—An update was given about the publicity for the upcoming library millage in November; an update was also given about the library’s Roof Replacement

Project, which will be beginning on Monday, October 14. Board members asked to reinstate curbside pickup during the time the drive up circle is closed.

New Business

PRESENTATION OF 2025-2026 LIBRARY OPERATING AND CAPITAL BUDGETS

Two budgets were presented, a “Millage Passes” budget and a “Millage Fails” budget. Discussion about both budgets took place. The board requested changes to the “Millage Fails” budget to alternate Sunday closures between Main and Westacres branches. Russ will make the changes and share revised budget with the board. The appropriate budget will be presented to the board at the meeting on November 13, 2024, for approval.

SET PUBLIC HEARING FOR THE 2025-2026 LIBRARY OPERATING AND CAPITAL BUDGETS

MOTION:

MOVE TO SET THE PUBLIC HEARING FOR THE 2025-2026 LIBRARY OPERATING AND CAPITAL BUDGET FOR THE NOVEMBER 13, 2024 LIBRARY BOARD MEETING.

Moved: Eickemeyer
Second: Orr
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

APPROVAL OF REVISIONS TO LIBRARY POLICY #34, USAGE RESTRICTIONS ON COMPUTER WORKSTATIONS

MOTION:

MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICY #34, USAGE RESTRICTIONS ON COMPUTER WORKSTATIONS

Moved: Dorfman
Second: Orr
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None
MOTION CARRIED.

APPROVAL OF REVISIONS TO LIBRARY POLICIES BASED ON ADMINISTRATIVE TITLE CHANGES

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICIES BASED ON
ADMINISTRATIVE TITLE CHANGES**

Moved: Dorfman
Second: Orr
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

**APPROVAL OF REVISIONS TO LIBRARY POLICY #18, RULES OF
CONDUCT AND LIBRARY POLICY #28, TUTORIAL ROOM/GROUP STUDY
ROOM USAGE AND GUIDELINES**

**MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICIES #18 AND #28,
AS PRESENTED**

Moved: Dorfman
Second: Eickemeyer
Ayes: Dorfman, Eickemeyer, Kravetz, Macon, Orr, Singh
Nays: None

MOTION CARRIED.

Board Comments – board members recapped the study room policy as it relates to single users

The meeting adjourned at 7:09 PM.

Raman Singh, Secretary