

**Minutes**  
**For the West Bloomfield Township Public Library**  
**Board of Trustees Meeting on**  
**January 8, 2025**  
**Held in the Main Library Conference Room**

**Board Members Present:** Kari Eickemeyer  
Carol Kravetz  
Rhonda Orr  
Raman Singh  
Jennifer Taylor Boykins

**Excused:** Michael Dorfman

**Library Staff Present:** Cathy Russ, Library Director  
Jeff Crocker, Associate Library Director  
Kati Vogel, Finance Manager  
Eric Schoenbaechler, Public Services Manager

**Call to Order**

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Singh. A quorum of five Board members were present.

**Approval of Agenda**

**MOTION:**  
**MOVE TO APPROVE THE AGENDA FOR THE JANUARY 8, 2025 MEETING**  
**AS AMENDED (REMOVE CAPTRUST PRESENTATION).**

Moved: Orr  
Second: Eickemeyer  
Ayes: Eickemeyer, Kravetz, Orr, Singh, Taylor Boykins  
Nays: None  
**MOTION CARRIED.**

**Correspondence** – none.

**Public Comment** – none.

**Approval of Minutes**

**MOTION:  
MOVE TO APPROVE THE MINUTES OF THE DECEMBER 11, 2024 LIBRARY  
BOARD MEETING.**

Moved: Singh  
Second: Taylor Boykins  
Ayes: Eickemeyer, Kravetz, Orr, Singh, Taylor Boykins  
Nays: None  
**MOTION CARRIED.**

**Financial Reports** - were received and filed. Vogel covered the third quarter highlights. We are 75% of the way through the fiscal year. We are at approximately 68% in terms of spending/expenses. Cash reserves are lower because of the roof replacement payment last month and because the library's millage is collected in the Winter Tax Bill (December – February). We will see an increase in cash reserves over the coming months.

**Director's Report** – was received and filed. The behavior report and plan of action for future Finals Weeks were discussed.

**Accounts Payable**

**MOTION:  
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN  
THE AMOUNT OF \$195,780.55 AND RATIFY EXPENSES INCURRED SINCE  
DECEMBER 11, 2024, IN THE AMOUNT OF \$272,225.01.**

Moved: Orr  
Second: Eickemeyer  
Ayes: Eickemeyer, Kravetz, Orr, Singh, Taylor Boykins  
Nays: None  
**MOTION CARRIED.**

**Old Business**

**ELECTION OF SLATE OF OFFICERS FOR 2025-2026 TERM**

The proposed slate of officers is:

President:	Carol A. Kravetz
Vice President:	Michael Dorfman
Secretary:	Raman Singh
Treasurer:	Rhonda Orr

Deputy Secretary/Treasurer:	Kari Eickemeyer
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Trustee at Large: Jennifer Taylor Boykins

**MOTION:  
MOVE TO APPROVE THE SLATE OF OFFICERS FOR THE 2025-2026 TERM  
AS PRESENTED**

Moved: Eickemeyer  
Second: Taylor Boykins  
Ayes: Eickemeyer, Kravetz, Orr, Singh, Taylor Boykins  
Nays: None  
**MOTION CARRIED.**

### **New Business**

#### **APPROVAL OF BID AWARD FOR JANITORIAL SERVICES**

**MOTION:  
MOVE TO AWARD THE BID FOR CUSTODIAL SERVICES FOR THE MAIN  
AND WESTACRES BRANCHES TO JAN-PRO DETROIT, FROM MARCH 1,  
2025 THROUGH FEBRUARY 28, 2026, WITH A ONE-YEAR OPTION TO  
RENEW.**

Moved: Eickemeyer  
Second: Orr  
Ayes: Eickemeyer, Kravetz, Orr, Singh, Taylor Boykins  
Nays: None  
**MOTION CARRIED.**

### **Board Comments** – none

The meeting adjourned at 6:54 PM.

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Raman Singh, Secretary