

**WEST BLOOMFIELD TOWNSHIP PUBLIC LIBRARY  
POSITION OPENING  
PUBLIC SERVICES – MAIN LIBRARY**

**POSITION:** Librarian Substitute

Substitutes have no set schedule and primarily work weekends or other times as needed. No minimum hours are guaranteed, but substitute librarians are expected to work an average of at least one shift per month.

**QUALIFICATIONS:** Minimum of 18 credit hours towards an MLIS or equivalent degree from an ALA accredited library school, including collection development class and/or reference class; public library experience preferred; demonstrated competency with information technology including eMedia, electronic resources, online catalogs, the Internet, social media sites, mobile devices, etc.; knowledge of library materials, reference service, popular literature, readers' advisory; ability to deal effectively with the public in a tactful, courteous manner; excellent verbal, interpersonal and written communication skills.

**RESPONSIBILITIES:** Reference assistance and readers' advisory at adult and youth desks; provides instruction and support for patron's use of eMedia resources and devices; assists with group study and tutorial rooms.

See: <https://wblib.org/wp-content/uploads/2025/06/Job-Description-Librarian-Substitute-Public-Services-Jun-2025.pdf> for additional information regarding qualifications, and responsibilities.

**SALARY RANGE:** \$25.56 per hour

**DEADLINE:** Friday, July 18, 2025

**APPLICATION:** Resume, online application form, and three professional work-related references. Submit online at: <https://wblib.org/employment-application>.