

Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
September 10, 2025
Held in the Main Library Conference Room

Board Members Present: Kari Eickemeyer
Carol Kravetz
Cory Nummer
Rhonda Orr
Raman Singh
Jennifer Taylor Boykins

Library Staff Present: Cathleen Russ, Executive Library Director
Jeff Crocker, Associate Library Director

Public in Attendance: Reagan Leese, Junior Leadership Commission
Karly Leese
Kamila Zinkovska, Junior Leadership Commission

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Taylor Boykins. A quorum of six Board members were present.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA FOR THE SEPTEMBER 10, 2025
MEETING.

Moved: Eickemeyer
Second: Singh
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

Correspondence – Russ distributed an invitation to the annual Book Club Author Reception featuring New York Bestselling author Lisa Unger. Thank you from the WB Parks Department for the Library's participation in this year's Kids Kommotion programs. They were a great success! A non-resident has filed a complaint with the

Michigan Department of Civil Rights, claiming that the library discriminated against her by not allowing her to check out a study room.

Public Comment – Welcome to the representatives of the Junior Leadership Commission.

Approval of Minutes

**MOTION:
MOVE TO APPROVE THE MINUTES OF THE AUGUST 13, 2025 LIBRARY
BOARD MEETING.**

Moved: Taylor Boykins
Second: Nummer
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

**August 2025 Financial Reports and FY 2025-2026 ACH Approved
Vendor List** – All reports were received and filed.

Director's Report & 2025 Summer Reading Program Report – was received and filed.

Accounts Payable

**MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN
THE AMOUNT OF \$445,820.08 AND RATIFY EXPENSES INCURRED SINCE
AUGUST 13, 2025, IN THE AMOUNT OF \$293,578.38.**

Moved: Orr
Second: Taylor Boykins
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

Old Business—none

New Business

APPROVAL OF REVISIONS TO LIBRARY FINANCIAL POLICIES.

MOTION:
MOVE TO APPROVE THE RECOMMENDED REVISIONS TO THE LIBRARY'S FINANCIAL POLICIES.

Moved: Orr
Second: Nummer
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

APPROVAL OF REVISIONS TO LIBRARY PERSONNEL POLICIES.

MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY PERSONNEL POLICIES WITH SUGGESTED CHANGES, WITH THE EXCEPTION OF THE PERSONNEL POLICY MANUAL INTRODUCTION AND PERSONNEL POLICY #1, RECRUITMENT, AT WILL AND APPOINTMENT, AND APPROVE PERSONNEL POLICY #40, LIBRARY VOLUNTEERS

Moved: Orr
Second: Taylor Boykins
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

APPROVAL OF LIBRARY POLICY #38, LIBRARY VAN USAGE AND SAFETY

MOTION:
MOVE TO APPROVE LIBRARY POLICY #38, LIBRARY VAN USAGE AND SAFETY, WITH REVISIONS REGARDING FOOD AND DRINK.

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

APPROVAL OF 2026 LIBRARY CLOSINGS CALENDAR

MOTION:
MOVE TO APPROVE 2026 LIBRARY CLOSINGS CALENDAR

Moved: Eickemeyer
Second: Taylor Boykins
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None

MOTION CARRIED.

Board Comments – the library board members thanked Reagan Leese and Kamila Zinkovska for attending and being interested in participating on the Junior Leadership Commission and learning more about the library.

The meeting adjourned at 7:10 pm.

Respectfully submitted,

Jennifer Taylor Boykins, Secretary