Minutes
For the West Bloomfield Township Public Library
Board of Trustees Meeting on
October 8, 2025
Held in the Main Library Conference Room

Board Members Present:	Kari Eickemeyer Carol Kravetz Cory Nummer Rhonda Orr Raman Singh Jennifer Taylor Boykins
Library Staff Present:	Cathleen Russ, Executive Library Director Jeff Crocker, Associate Library Director

Call to Order

President Kravetz called the meeting to order at 6:30 PM. An attendance roll call vote was taken by Secretary Taylor Boykins. A quorum of five Board members were present at 6:30; Deputy Secretary/Treasurer Eickemeyer arrived at 6:32 pm.

Approval of Agenda

MOTION:
MOVE TO APPROVE THE AGENDA AS AMENDED FOR THE OCTOBER 8, 2025 MEETING (additional information included in Agenda Item #11C).

Moved:	Taylor Boykins
Second:	Nummer
Ayes:	Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays:	None

MOTION CARRIED.

Correspondence – none.

Public Comment – none

Approval of Minutes

MOTION:
MOVE TO APPROVE THE MINUTES OF THE SEPTEMBER 10, 2025 LIBRARY BOARD MEETING.

Moved: Nummer
Second: Taylor Boykins
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

August 2025 Financial Reports and FY 2024-2025 Form 5572 Report–
All reports were received and filed.

Director's Report– was received and filed.

Accounts Payable

MOTION:
MOVE TO APPROVE PAYMENT OF ALL BILLS AND ACCOUNTS DUE IN THE AMOUNT OF $256,650.08 AND RATIFY EXPENSES INCURRED SINCE SEPTEMBER 10, 2025, IN THE AMOUNT OF $253,904.99.

Moved: Orr
Second: Nummer
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

Old Business

APPROVAL OF REVISIONS TO PERSONNEL POLICY MANUAL INTRODUCTION AND PERSONNEL POLICY #1, RECRUITMENT, APPLICATION AND APPOINTMENT.

MOTION:
MOVE TO APPROVE THE REVISIONS TO THE LIBRARY'S PERSONNEL POLICY MANUAL INTRODUCTION AND PERSONNEL POLICY #1

Moved: Eickemeyer
Second: Taylor Boykins
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

New Business

APPROVAL OF REVISIONS TO LIBRARY POLICY #12, PUBLIC MEETING ROOM AND CONFERENCE ROOM RENTAL.

MOTION:
MOVE TO APPROVE THE REVISIONS TO LIBRARY POLICY #12, PUBLIC MEETING ROOM AND CONFERENCE ROOM RENTAL

Moved: Taylor Boykins
Second: Singh
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

APPROVAL OF REVISIONS TO LIBRARY POLICY #6, EXHIBITS, HANDOUTS, DISPLAYS AND ANNOUNCEMENTS.

MOTION:
MOVE TO APPROVE THE RECOMMENDED REVISIONS TO LIBRARY POLICY #6, EXHIBITS, HANDOUTS, DISPLAYS AND ANNOUNCEMENTS.

Moved: Eickemeyer
Second: Orr
Ayes: Eickemeyer, Kravetz, Nummer, Orr, Singh, Taylor Boykins
Nays: None
MOTION CARRIED.

REVIEW of SECURITY CAMERA SERVER PURCHASE AND RENOVATION AND ROOFING BID CHANGE ORDER—the board reviewed the details of these two projects. No action was needed from the board; the report was received and filed.

REVIEW OF THE FY2025-2026 STRATEGIC PLAN GOALS—the board reviewed the progress on this year's Strategic Plan goals; the report was received and filed.

Board Comments – none.

The meeting adjourned at 7:11 pm.

Respectfully submitted,

Jennifer Taylor Boykins, Secretary