

Administrative Guideline No. 12

Subject: YOUNG ADULT SERVICES

Adopted by the Board September 8, 2004, February 21, 2007, August 13, 2008, September 21, 2011, May 8, 2013, April 9, 2014, April 13, 2017, March 18, 2020, December 9, 2020, February 9, 2022, April 8, 2026

While effort is made to purchase materials in all formats for the young adult collection, realistically young adults will use resources throughout the library in all collections depending on their needs and interests. Homework support, popular materials, and other resources are purchased in a variety of formats for young adult use within the adult and youth collections as well as specifically for the young adult collections. Some repetition of titles may occur; however, effort is made to keep duplication to a minimum.

The Young Adult collection has a variety of materials in a range of formats, which are selected for young people from sixth through twelfth grade in order to meet their educational, recreational, and informational needs. All young adult materials specifically purchased for the young adult collection have a designated special “YA” spine label and are designated as “Teen” in the Library Catalog. Diversity in the community creates a demand for books depicting a variety of cultures and lifestyles. Selectors should be mindful of diversity by including representation across race, religion, culture, ability, age, gender, gender identity, sexual orientation, and viewpoint within all formats, subjects, and genres. Collections should be representative of the local community, but also be representative of global diversity.

At no time will library staff act in loco parentis. The responsibility of use and viewing of library materials by children rests solely with their parents or legal guardians. Selection of library materials will not be inhibited by the possibility that children may view or come into possession of them.

As statistics become available, all materials will be considered for withdrawal after several years of low circulation unless the information remains current and relevant. All materials will be weeded for poor condition on an ongoing basis.

NON-FICTION

The Young Adult non-fiction collection consists of informational, recreational, and educational materials, as well as homework support materials, of current interest to teens between sixth and twelfth grades. The collection is meant to encourage reading for a wide range of reading levels. Purchases will be made to support needs and interests specific to teens in biography, health, history, personal growth, recreation, sports, and in areas of interest dealing with society and social issues. Multiple copies of titles on lists from reading appreciation programs and required reading lists at schools

attended by residents are purchased. Titles on lists from schools eligible for outreach services are purchased in large quantities if demand warrants.

While duplication of materials in other departments may occasionally occur, items selected for the young adult collection are specifically chosen for their appeal to a teen audience for personal or popular interest.

100's PHILOSOPHY AND PSYCHOLOGY

Psychology, astrology, ghosts, death, divorce, self-help, and personal growth and development. Retain as long as books circulate, or as long as demand requires. Weed for poor condition.

300's SOCIAL STUDIES

General: controversial issues of particular interest to teens are represented from all views with current, accurate, and fair information. Emphasis on social issues and culture.

500's PURE SCIENCES

Science projects, astronomy, animals, and the life sciences. Retain math books for 5 years. Evaluate and update pure science books every 5 years for current scientific information. Pure Sciences: physics, astronomy, chemistry, geology, biology. Update all other time sensitive material as needed.

600's APPLIED SCIENCES

Emphasis on the human body, nutrition, exercise, diet, and medicine specific to teens. Retain 5 years, monitor closely for changes in disease diagnosis or treatments requiring updates or dated presentation of information.

700's ARTS AND RECREATION

Teen interest sports, music, games, and recreational activities such as cartooning and video gaming. Retain 5 years, monitor closely for changes in popularity.

800's LITERATURE

Award winning teen poetry, poetry of interest to teens and poetry written by teens, popular plays, and commentaries. Retain indefinitely as appropriate.

900's HISTORY

Award winning teen titles and history of particular interest to teens. Retain indefinitely as appropriate.

BIOGRAPHY

Contemporary biographies and memoirs representing popular teen culture celebrities and historical figures popular with teens. Retain works with current interest.

PERIODICALS

The periodical collection supports the recreational, informational and educational needs of young people in sixth through twelfth grade and represents a wide variety of subjects and interests. Full text access to many periodicals is also provided by periodical and newspaper indexes in electronic format. Magazines are held for the current year at both branches.

FICTION

The Young Adult fiction collection contains titles that meet the recreational and educational interests, as well as reflect the diverse makeup of students in sixth through twelfth grade. The reading levels of all students are taken into consideration.

Recognized classics are well represented and an effort is made to include books that have won young adult literary awards or appear on recommended lists. The fiction collection should present stories of ethnic, cultural, economic and geographic diversity, providing both a mirror that reflects a reader's experience, as well as a window that allows readers to learn about different experiences and points of view.

Genres including historical fiction, mystery, dystopian, sports, romance, horror, science fiction and fantasy are shelved within the fiction collection and are designated by special spine labels. Other genres including humor and realistic fiction are also popular. The collection is meant to encourage reading and to this end graphic novels and comic books are also included as a literary form popular among teenagers. These are shelved separately for ease of browsing. Weeding in both facilities is done frequently and with emphasis on current interest, use, and condition. Multiple copies of titles on lists from reading appreciation programs and required reading lists at schools attended by residents are purchased. Titles on lists from schools eligible for outreach services are purchased in large quantities if demand warrants.

DVDs

Digital video discs (DVDs) are available at both facilities to serve the recreational interests of young adults. Animated films, anime films, and teen-specific audience films make up the collection. Weeding is done frequently with an emphasis on condition, interest, and use.

VIDEO GAMES

Video games for the most popular gaming platforms are considered for purchase. As new gaming platforms become available, the library will determine if additional platforms may be added to the collection. Effort will be made to purchase games that also feature educational, problem solving, and informational themes. This collection is directed towards patrons ages 13 and up, ratings purchased will be E (Everyone), E=10 (10 and up), and T (Teen). Weeding is done with an emphasis on condition, interest, and use.

eBOOKS & eAUDIOBOOKS

The eBook and eAudiobook collections are available to West Bloomfield cardholders through three different platforms: CloudLibrary, OverDrive/Libby, and Hoopla. Librarians select titles for CloudLibrary and OverDrive/Libby, while Hoopla acquires titles based on

licensing agreements with publishers. CloudLibrary is a standalone collection only accessible to West Bloomfield cardholders, while OverDrive/Libby includes titles from both the MetroNet consortium and reciprocal lending libraries, and can be accessed with a library card from a participating library.

CloudLibrary holds the library's main collection of eBooks and eAudiobooks. The library maintains access to OverDrive/Libby in order to maintain access to consortium and reciprocal lending, and because it is the only platform that works with Amazon Kindle e-ink devices. As a result, only titles compatible with Kindle e-ink devices at the time of purchase will be acquired for OverDrive/Libby. Kindle e-ink devices are not compatible with eAudiobooks and fixed-layout titles (including but not limited to graphic novels or picture books); thus, they are not acquired for OverDrive/Libby.

The core of the eBook and eAudiobook collections contain titles that reflect the general reading interests of young adults. Emphasis is placed on high interest and high demand areas with specific attention to bestselling authors, popular new releases, media tie-ins, and materials that support curriculum and homework assignments. Copies of titles on lists from reading incentive programs and required reading lists at schools attended by residents are purchased when available. Titles on lists from schools eligible for outreach services are purchased in large quantities if demand warrants. Holds lists are monitored weekly and additional copies purchased for actual or anticipated demand. Selection may be limited due to author, publisher, and/or vendor restrictions. Titles purchased must be unabridged and cannot be summaries of the material. Special attention is paid to the collections in order to prevent materials that are primarily generated, authored, illustrated, or narrated by artificial intelligence from entering the collection; if a vendor allows for the restriction of artificially generated materials, these restrictions should be put in place whenever possible.

eBooks and eAudiobooks are acquired in both perpetual access and metered access licensing terms. Metered access eBooks and eAudiobooks on CloudLibrary and OverDrive/Libby are automatically weeded when they expire. Librarians make decisions about what to re-acquire based on relevance, timeliness, circulation statistics, and current or anticipated future demand. Special consideration is given to metered access titles when selecting titles to re-acquire.

DIGITAL MAGAZINES

The digital magazine collection is available through OverDrive Magazines and other digital vendors. Selection can be limited based on vendor agreements.

SELF-PUBLISHED WORKS

The Library generally does not select self-published materials unless they meet the same guidelines as other materials purchased for the collection, have received positive professional reviews (Amazon reviews are not sufficient), meet a need that cannot otherwise be met, or are in particularly high demand.